



**Sher-e-Kashmir University of Agricultural
Sciences and Technology of Jammu**

No. AUJ/DEE/2019-20/F-128/ 2287-2400
Date:- 10-01-2020

CIRCULAR

As approved by the Competent Authority, Schedule of Officers Monthly Workshops for the year 2020 and teams of the resource persons for various districts is enclosed as Annexure – I and Annexure-II, respectively.

The Coordinators of various districts are requested to organize the Officer's Monthly workshops along with the respective resource persons strictly as per schedules at the specific venues. The workshops should be held at 11.00 AM during winter months and 10.00 AM during summer months.

The officers of the Line Departments shall provide feedbacks of field problems in writing during the workshops and the coordinators in turn would formulate the minutes of the workshops and intimate the same along with feedbacks received as well as attendance of workshops to this office for further necessary action within a week's time.

Director Extension, SKUAST-Jammu and Heads of the State Department of Agriculture and Horticulture of Jammu Division shall monitor these workshops.

Asst. Dir. Ext.
10.01.2020
Associate Director Extension

Copy to:-

- Deputy Commissioner ,Jammu / Samba/ Kathua / Udhampur / Reasi / Ramban / Kishtwar / Rajouri / Doda / Poonch with the request to allow the officers / officials of concerned line departments for the workshops.
- Director Research, SKUAST-J, for information
- Director Agriculture, Jammu with the request to pass on necessary instructions to the field staff for ensuring participation of district level officers (CAO, SDAO, SMS & AEOs) in the workshops.
- Director Horticulture, Jammu with the request to pass on necessary instructions to the field staff for ensuring participation of district level officers (CHO, HODs) in the workshops.
- Dean, Faculty of Agriculture, SKUAST-J with the request to ensure full participation of resource persons from Faculty of Agriculture.
- Joint Director Agriculture (Extension), Jammu with the request to intimate all concerned field functionaries.
- Joint Director, Horticulture, Jammu with the request to intimate all concerned field functionaries.
- All concerned Head of Division, FOA, SKUAST-J, Main Campus Chatha _____ for information and n/a.
- All concerned resource persons _____ for information and n/a.

SKUAST
Jammu

Directorate of Extension
Chatha, Jammu-180009, INDIA

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"Healthy soils for a healthy life"

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- Chief Agriculture Officer, Jammu / Samba / Kathua / Udhampur / Reasi / Ramban / Kishtwar / Doda / Rajouri / Poonch with the remarks that the workshops for district Jammu will be held in the Division of Agriculture Extension Education, Faculty of Agriculture, Main Campus, Chatha. For Districts Samba / Kathua / Rajouri / Poonch at respective KVKs ; District Doda / Kishtwar at KVK Bhaderwah(Doda)and Districts Udhampur / Reasi / Ramban at district headquarter of Chief Agriculture Officer, Udhampur. He will also make presentation of feedback / problems encountered by the staff in the field.
- Chief Horticulture Officer, Jammu / Samba / Kathua / Reasi / Udhampur / Ramban / Rajouri / Poonch / Doda / Kishtwar for information and similar necessary action.
- I/C Sr Scientist & Head KVK, Jammu / Samba / Reasi/ Kathua/ Rajouri/ Poonch/ Bhaderwah (Doda) for information and necessary action.
- All Incharge, Research Station / Sub-Stations/Research centres _____ for information and necessary action.
- Incharge, Data Centre with a request to upload the same on the University Website.
- SVC for kind information of Hon'ble Vice Chancellor.

I. PROPOSED DISTRICT-WISE SCHEDULE OF OFFICERS' MONTHLY WORKSHOPS FOR THE YEAR, 2020 (JAN. TO DEC., 2020) IN RESPECT OF JAMMU DIVISION.

S.No.	District	JAN.	FEB.	MARCH	APRIL	MAY	JUNE	JULY	AUG.	SEPT.	OCT.	NOV.	DEC.
1	JAMMU	16	11	04	07	05	10	08	05	08	06	10	08
2	SAMBA	16	11	04	07	05	10	08	05	08	06	10	08
3	KATHUA	17	13	12	08	12	18	07	11	08	07	11	09
4	RAJOURI	16	18	20	15	13	17	15	18	15	14	18	15
5	POONCH	16	18	20	15	13	17	15	18	15	14	18	15
6	UDHAMPUR	14	12	05	08	05	04	02	04	08	06	03	08
7	REASI	14	12	05	08	05	04	02	04	08	06	03	08
8	RAMBAN	14	12	05	08	05	04	02	04	08	06	03	08
9	DODA	15	14	12	14	12	11	09	06	10	08	12	15
10	KISHTWAR	15	14	12	14	12	11	09	06	10	08	12	15

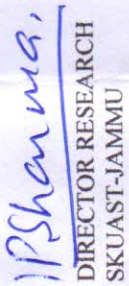
- The Officers Monthly Workshops in all districts will be held in the office of the concerned CAOs except Jammu, Rajouri and Poonch
- The Officers Monthly Workshops for Jammu district will be held at SKUAST-J, Chatha
- The Officers Monthly Workshops for Rajouri & Poonch district will be held at Krishi Vigyan Kendra, Rajouri /Poonch respectively.
- In case of any holiday on the scheduled date the workshop shall be held on the extra visit day.


II. PROPOSED DISTRICTWISE SCHEDULE OF COMBINED MONTHLY WORKSHOPS FOR KHARIF AND RABI CROPS.


S.No.	District	Khharif, 2020	Rabi, 2020-21
1	JAMMU	4 th March	6 th October
2	SAMBA	4 th March	6 th October
3	KATHUA	12 th March	7 th October
4	RAJOURI	20 th March	14 th October
5	POONCH	20 th March	14 th October
6	UDHAMPUR	05 th March	6 th October
7	REASI	05 th March	6 th October
8	RAMBAN	05 th March	6 th October
9	DODA	12 th March	8 th October
10	KISHTWAR	12 th March	8 th October

Note: Diagnostic Team visits will be conducted jointly for Kharif & Rabi seasons as per demand of various districts.


DIRECTOR EXTENSION
SKUAST-JAMMU


DIRECTOR RESEARCH
SKUAST-JAMMU


JT. DIRECTOR OF AGRICULTURE (EXT.)
DEPTT. OF AGRI., JAMMU


JT. DIRECTOR HORTICULTURE (CENTRAL)
DEPTT. OF HORTI., JAMMU

