



**Sher-e-Kashmir University of Agricultural Sciences and
Technology of Jammu, Chatha- 180 009, Jammu**

NOTICE INVITING OPEN TENDER

NIT No: AUJ/DSW/20-21/01

Dated: 08-12-2020

For and on behalf of Vice-Chancellor, SKUAST-Jammu, sealed tender affixed with Rs. 5/- revenue stamp on the prescribed form are hereby invited for the following services:

S. No	Name of Work	Earnest Money (in Rs)	Period of Contact	Cost of Tender Document
1	Running of Café Annpurana at Students' Centre SKUAST-J, Main Campus, Chatha	Rs. 30,000/-	Initially for a period of one year extendable to a further period of one year and maximum three years	Rs. 1000/-

Terms & Conditions:

1. The tender form can be had from the DSW office, Chatha on all working days from **16/12/2020 to 05/01/2021** against Rs. 1000/- (Rupees One thousand only) Non-refundable in this shape of bank draft in favour of Comptroller, SKUAST-J, Chatha.
2. The tenders should be addressed to the **Dean Student Welfare, SKUAST-Jammu, Chatha** and should reach his office by or before **07/01/2021 upto 2.00 P.M.** The tender shall be opened on the same day or any other subsequent date convenient to the opening authority.
3. Earnest money Deposit amounting to Rs. 30,000/- (Rupees Fifty thousand only) for in Shape of CDR/FDR from any scheduled bank, pledged to the Comptroller SKUAST-J, Chatha shall be attached with the tender documents. Tender documents without EMD, shall in no case be entertained.
4. The tenders received after the time of receipt shall not be entertained.
5. The tenderer should send their tenders either by courier or by post under registered cover.
6. Any other information/Clarification can be sought from the Asstt. Comptroller (HQ) Chatha on all working days.
7. The tenderers desirous to attend the opening process may attend or depute their representative on the date and time of opening of tender.

Dean Students' Welfare

No: AUJ/DSW/20-21/F-110/1683-84

Dated: 08/12/2020

Cc:

- Incharge Data Centre, for posting on the University Website.
- SVC to Hon'ble Vice Chancellor for Publication of NIT in two Local Dailies having wide circulation.

REQUIREMENTS FOR PROVISION OF MEALS
AT CAFÉ ANNPURANA, SKUAST-J, MAIN CAMPUS, CHATHA

1. Meals are to be served as per the menu agreed upon.
2. Special items are considered as “EXTRAS” and will not form part of the meal menu.
3. The Contractor shall be solely responsible for the arrangements of gas refills, and their safety and supply of other material from his own resources and arrangements of transportation thereof.
4. The Contractor shall provide catering services to the university as given in the menu annexed.
5. Cleaning plates/washing and keeping the mess premises neat clean and hygienic shall be the responsibilities of the Contractor. Strict adherence of the hygiene and its surrounding is essential shall be binding on the contractor. Any violation on the part of Contractor is liable for appropriate penal provisions as decided by the University.
6. The university will not provide any advance payment for arranging University functions/training etc. and the bill for catering services thereof will be settled by the University within 10-15 working days from the date of receipt of the bill.
7. The Contractor shall be responsible for the proper conduct and behavior of the employees engaged by him.
8. Smoking and consumption/distribution of Alcohol shall be strictly prohibited in the campus.
9. The Contractor shall ensure that all the employees engaged by him are free from communicable diseases. Medical certificates to this effect shall be made available by the contractor for satisfaction of the University.
10. The Contractor shall have to bring fresh and standard type of branded commodities for preparation/service and the inspection for the same will be done from time to time by the Café management officers/Quality control Committee members. In case brands of commodities other than specified/mentioned are brought in the mess, suitable action will be initiated by way of seizing the commodities and imposing of fine/ penalty by the committee. Repeated use of substandard items despite warnings will lead to termination of contract and forfeiture of CDR along with performance bank guarantee.
11. The quality of ingredients as well as cooked items and the hygiene level will be checked regularly by the members of Quality Control Committee constituted by the University. In the event of use/serving of any substandard item, stale/spoiled food item, use of unclean utensils as certified by the members of Quality Control Committee, formal complaint shall be recorded against the Contractor and penalty shall be imposed on the contractor. Repeated complaints of this kind from the quality control committee can result among other things in the termination of the contract after appropriate inquiry by the Dean Student Welfare whose recommendation will be final and the EMD alongwith performance bank guarantee will be forfeited.
12. Kitchen and stores will have open access to quality control committee members for inspection.
13. The Contractor will be responsible for the cleaning of kitchen, dining area, corridors including wash basins and the dustbins for maintaining proper hygiene. He shall have to provide soap, napkins, hand towels for the wash basins regularly.
14. Disposal of left-over/waste food/material will be arranged by the Contractor. A container shall be arranged by the Contractor himself for the purpose and no kitchen wastage should be dumped in the premises of the institute.
15. The Contractor will have to register all his employees who will be working in the Café premises along with a copy of their photograph, residential details for clearance by the University Security.

- 16.** The Contractor will have to ensure that the employees engaged by him are in clean and proper dress and maintain personnel hygiene and no person below 18 years of age will be employed/engaged by the Contractor. Documentary evidence in support of this will be provided by the contractor.
- 17.** The Contractor and his staff will refrain from altercations and use of indecent language with the guests, employee of SKUAST-J and the same shall be seriously taken by the Dean Student Welfare for appropriate action.
- 18.** If at any stage the Contractor is found guilty of bringing disrepute to the Institute for any reason, the contract shall be terminated by the Competent Authority by giving one month's notice and the security deposit alongwith performance bank guarantee shall be forfeited.
- 19.** The Contractor will ensure and comply with the provisions of various municipal and other rules/regulation/laws of the Government with regard to wages and other benefits to his employees/workers.
- 20.** The security of the employees and liability on account of any accidental injury/damage to them shall be entire responsibility of the contractor.
- 21.** The University reserves the right to accept/reject/review tender terms and conditions at any time without assigning any reason and modifies the terms and conditions periodically or at any time.
- 22.** Any other relevant matter for better functioning of mess will be included at a later date.
- 23.** All disputes arising out of this contract will be within the jurisdiction of courts of law at Jammu.

Signature of the Tenderer

**NIT FOR RUNNING OF CAFÉ ANNPURANA RUNNING OF CAFÉ ANNPURANA AT
STUDENTS' CENTRE SKUAST-J, MAIN CAMPUS, CHATHA**

For and on behalf of Vice-Chancellor, SKUAST-Jammu, sealed tender affixed with five rupees revenue stamps are hereby invited for “**Running of Café Annpurana at Students’ Centre SKUAST-J, Main Campus, Chatha**” for a period of one year extendable by one more year and maximum three years depending upon the performance of the contractor effective from date of allotment of contract.

Terms & Conditions:

The terms and conditions of the NIT are as under:

- (i) Tender form and other details can be had from the office of the **Dean Students’ Welfare, Students Centre, Main Campus, Chatha, Jammu** against payment of Rs.1000/- (Non-refundable) in the shape of bank draft in favour of the comptroller SKUAST-J, Main Campus, Chatha.
- (ii) The tender must be accompanied with earnest money amounting of Rs. 30,000/- (Rs. Thirty Thousand only) in the form of **CDR/TDR pledged** in favour of the Comptroller SKUAST-Jammu.
- (iii) The tender **without CDR will be out- rightly rejected.**
- (iv) Conditional tenders are liable to out-rightly rejected.
- (v) If the date on which the tenders are to be received is declared as a public holiday, the tender will be received on the next working day.
- (vi) Tenders must be Subscribed as “**Running of Café Annpurana at Students’ Centre SKUAST-J, Main Campus, Chatha**”.
Tender shall only be entertained on the prescribed form of the University. The tender is liable to be rejected if mutilation, over writing and corrections are found therein, without duly attested by the tenders.
- (vii) The University reserves the right to accept or reject any tender without assigning any reason.
- (viii) The CDR of unsuccessful tenderer shall be released within one month after the contract is finalized.
- (ix) The CDR of Successful tenderer shall be released within one month after the satisfactorily completion of the contract period on production of NDC.
- (x) The successful tenderer shall not in any case sublet the contract in full or any part thereof to the third party.
- (xi) The utensils, crockery etc. shall have to be arranged by the contractor himself at his own cost. However, the Kitchen space, ceiling fans etc. shall be provided by the University.
- (xii) The University shall not be responsible for any theft or loss sustained by the Contractor during the period of the contract.
- (xiii) The contractor shall be fully responsible for any damage to the University property.
- (xiv) The successful tenderer shall have to execute an agreement with the University within 07days after allotment of the contract.
- (xv) The contract shall be awarded in favour of the tenderer whosoever offers the **highest rate of rent per month, excluding electricity charges which will be charged as per meter reading.** The successful tenderer shall have to give an undertaking to the effect that all the dietary items whose rates have been fixed by

- the SKUAST-Jammu shall be charged strictly as per price rate (**as enclosed in the form**).
- (xvi) The **Electricity/Water** charges will be borne by the Contractor and have to be deposited at the end of the month in the office of the Dean Students' Welfare/Comptroller office.
 - (xvii) The contractor shall keep his premises (inside and outside) neat and clean.
 - (xviii) All the dietary items whose rates are fixed by the University, whether profitable or non profitable shall have to be made available daily for the students/employees. All the edible items available in the canteen should be fresh and of standard quality.
 - (xix) Representation with regard to the increase of rates fixed by the university shall be considered in the contract period only on mutual consent. The approved rate list shall have to be displayed in Canteen by the contractor permanently and shall be fully visible for the knowledge of students/employees.
 - (xx) The Contractor must be licensed & registered by Food Safety & Security Authority of India.
 - (xxi) The contract can be terminated at any time during the currency of the contract, if any of the aforesaid conditions of the contract are violated by the contractor with one month notice. In such situation, the EMD of the contractor along with performance bank guarantee shall be forfeited by the University.
 - (xxii) In the event of termination of contract by the Employer for the non-performance of contract, the dispute between the contractor and the SKUAST-Jammu shall be settled in the Hon'ble court of J&K at Jammu only.
 - (xxiii) The Contractor shall indemnify the University against any liability/compensation and damages as may occur due to any activity in the leased premises with respect to the third person or any person employed by the contractor and shall be solely responsible for any such compensation to the University.

Dean Student's Welfare



**Sher-e-Kashmir University of Agricultural Sciences and
Technology of Jammu, Chatha- 180 009, Jammu**

NIT NO.: AUJ/DSW/20-21/01

Cost of Tender: Rs 1000/- (Non- refundable)

Dated: _____

Due on _____

Book No.....

S.No.....

Registration No.....

Class.....

Cost of tender document received vide bank Draft No.....Dated.....

**Tender for "Running of Café Annpurana at Students Centre, SKUAST-J, Main Campus,
Chatha.**

Advertised amount _____

CDR amounting to Rs 30,000/- in the shape of Earnest Money enclosed from Bank vide

No. _____

Dated _____

To
The Comptroller
SKUAST-J,
Main Campus, Chatha

Sub: Running of Café Annpurana at Student Centre, SKUAST-J, Main Campus, Chatha

I S/o Sh R/o.....

hereby tender for the above noted services @ Rs.....and declare as
under:

1. That I have gone through the terms and conditions of the NIT and bind myself to adhere to the quality parameters and rates fixed by DSW Chatha as per the list enclosed.
2. That the rates quoted in the tender form have been written by me/under my personal supervision and are firm.
3. That I shall be bound by the university instructions regarding sales of materials and other condiments. I shall also agree to expand the list of items to be sold in the Café Annapurna, should such exigency arise at a later stage.
4. The revenue stamps worth Rs. 5/- have been affixed by me.

Signature of Contractor

Catering at Café Annpurana

Tentative Café Timings

LUNCH: 12:30 – 14:00

LIST OF MANDATORY ITEMS OF MENU: Rates to be quoted:

Item	Rates (in Rs.)
A. Normal Meals (plate): a) Rice (100gm)/ Roti (4 no.), Cooked Green Vegetable and Dal (Rajmah) with Salad, Papad, Achar	55/plate
B. Special Meals (plate): a) Rice, Naan/Rote, Green Vegetable, Paneer Based dish, Dal, Rajmah with Salad, Papad, Achar	75/plate
C. Super Special Meals (plate): a) Rice, Naan/ Roti, Green Vegetable, Paneer Based dish, Dal, Rajmah, Dam alloo, Mushroom or Nadroo Yakhni with Salad, Papad, Achar, Soup	85/plate

Note: The weekly roaster of the Lunch will be prepared and displayed in the Café ensuring no repetition of vegetables/dal, etc.

BREAKFAST: 09:00 – 10:30

Item	Rates (in Rs.)
Bread & Butter	20/-
Omlate/Egg	30
Chanapuri/ Plate (2 puri + channa)	40/plate
Milk + Corn flakes (250ml/serving)	30/ plate
Juice + Cold drink	MRP
Prantha (Stuffed/unstuffed)	15/piece
Curd fresh 200gm	12/-

OTHER ITEMS

Item	Rates (in Rs.)
Dal (150 gm)	18/-
Vegetables (150 gm)	18/-
Curd Raita (100 gm)	10/-
Chapati/ Roti/ Naan (per piece)	6/-
Rice Pulav/ Biryani (250 gm)	30/-
Green Salad (25 gm)	12/-
Desert/ Fruit/ Sweets as per menu or any other item to be served preferably after every meal	20/-
Cheese (70 gm generally)	50/-
Fried Rice (250 gm)	30/-

ADDITIONAL ITEMS ON EXTRA PAYMENT BASIS:

Item	Rates (in Rs.)
Starter: Soup (per bowl with 200ml)	20/bowl
Halwa (150 gm)	12/bowl
Fresh Milk	18/200ml
Boiled Egg (01 no.)	9/-
Pastry of Different Varieties	25-35/-
Sweets like Bengali, Kaju / Cocunut burfi	400/kg
Different type of Fruits per kg	60/-
Sandwich	15/piece
Cold drinks, Lemon/ Fresh fruit juice	30/-
Rose Milk	25/200ml
Mango Shake	30/200ml
Lassi	12/-
Snacks (Samosa/ Bread Roll/ Cutlets etc. per 02 pc) and Mix Pakodas (100 gm)	20/plate
Tea	12/-
Coffee	18/

- Above rates are finalized by the committee concerned.
- Above rates are GST Inclusive