



**Sher-e-Kashmir University of Agricultural  
Sciences and Technology of Jammu**

Memorandum

**Subject: Constitution of Purchase Committees.**

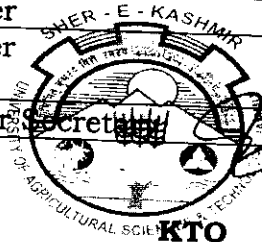
As approved by the Competent Authority, the following Purchase Committees are constituted in terms of Rule 6.4 of Revised Purchase Procedure implemented vide University Order No. 28 (Est.) of 2009 dated 08.09.2009:

A) University Governance Level Purchase Committee		
1.	Dr. D. P. Abrol, Dean, FoA, Chatha	Chairman
2.	Director (P&M), SKUAST-Jammu	Member
3.	Requisitioning officer	Member
4.	Concerned Asstt. Comptroller.	Member Secretary

B) Faculty Level Purchase Committee(FoA)		
1.	Dean, FoA.	Chairman
2.	Dr. S. K. Gupta, Prof. & Head, Division of PBG, FoA, Chatha	Member
3.	Concerned HoD	Member
4.	Requisitioning Scientist of the Concerned Division	Member
5.	Accounts Officer, FoA.	Member Secretary

C) Faculty Level Purchase Committee (FVSc. & AH)		
1.	Dean, FVSc. & AH	Chairman
2.	Dr. R. K. Sharma, Prof. & Head, Division of Animal Nutrition, FVSc, & AH.	Member
3.	Concerned HoD	Member
4.	Requisitioning Scientist of the Concerned Division	Member
5.	Accounts Officer, FVSc. & AH	Member Secretary

D) Faculty Level Purchase Committee (FBSc.)		
1.	Dean, FBSc.	Chairman
2.	Dr. Manish Kr. Sharma, Prof. & Head, Division of Statistics & Computer Science, FBSc., Chatha	Member
3.	Concerned HoD	Member
4.	Requisitioning Scientist of the Concerned Division	Member
5.	Accounts Officer, FBSc.	Member Secretary





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E) Divisional Level Purchase Committee		
1.	Head of the concerned Division	Chairman
2.	Senior most Scientist of the Division	Member
3.	Requisitioning Scientist of the Concerned Division	Member
4.	Accounts Officer of the concerned Faculty	Member Secretary

F) Regional Research Stations Purchase Committee.		
1.	Incharge Station	Chairman
2.	Next senior most Scientist at the station	Member
3.	Concerned Asstt. Comptroller.	Member Secretary

G) Centrally Sponsored Schemes (AICRP)/KVKs Purchase Committee.		
1.	Incharge KVK/Scheme	Chairman
2.	Next senior most Scientist of the KVK/ Scheme.	Member
3.	Concerned Asstt. Comptroller.	Member Secretary

H) Adhoc Projects Purchase Committee		
1.	Concerned Head of the Division/Incharge	Chairman
2.	Senior most Scientist of the concerned Unit	Member
3.	Project Investigator concerned	Member
4.	Asstt. Comptroller (CSS)	Member Secretary

The above mentioned purchase committees shall ensure that all the codal formalities are fulfilled under rules before effecting any purchase.

It is further ordered that the scientist In-charge Regional Sub Station, In-charge KVKs, In-charge Centrally Sponsored Schemes (AICRP) and Project Investigators of Ad-hoc Projects shall exercise the financial as well as administrative powers at par with the Heads of the Divisions as per SKUAST-Statutes.

Sd/-  
Registrar

No : AUJ/Est/19-20/G-536/ 1501-79

Dated : 18-06-2019

Copy for information to:-

- All Officers of the University \_\_\_\_\_
- All Heads of the Divisions/Scientist I/C Regional Stations/Sub Stations/I/C KVKs/ I/C Centrally Sponsored Schemes and Project Investigators of Adhoc Projects \_\_\_\_\_
- All Asstt. Comptrollers/Accounts Officers \_\_\_\_\_
- SVC for kind information of the Hon'ble Vice Chancellor



Asstt. Registrar (E)

18/6/19