



**Notice Inviting e-Tender**

**e-NIT No: AU/Estates/21-22/15**

**Dated: 17-08-2021**

For and on behalf of the SKUAST-Jammu, tenders are invited by e-tendering mode from the eligible reputed contractors/agencies who owns or in possession of lease of JCB for a period of one year:-

S. No.	Name of Work	Cost of Tender Document (in Rs.)
1	Hiring of Hydraulic Excavator/JCB on as and when required basis in SKUAST-Jammu.	1000.00

- The Bidding documents/NIT can be downloaded from the website <http://jktenders.gov.in> from 18-08-2021 (9:30 AM) to 06-09-2021 Upto 4:00 P.M. Bid document contain qualifying criteria for bidder, terms & conditions and other details.
- The bids shall be deposited in electronic format on the website <http://jktenders.gov.in> from 18-08-2021 (9:30 AM) to 06-09-2021 Upto 4:00 P.M. The Technical bids received will be opened on or after 07-09-2021 at online. Financial bids of only those bidders will be opened online who are found technically responsive by the evaluation committee/Standing Works Committee.
  - The complete bidding process will be online.
- List of original copies of tender documents to be scanned and uploaded with the bid:-
  - Copy of PAN Card
  - Copy of GST Number.
  - Documents in support of having own JCB or in possession of lease of JCB.
  - Demand draft towards the cost of tender documents, drawn in favour of Asstt. Comptroller, Estates Division, SKUAST-J, Main Campus, Chatha, Jammu. **Hard copy of the same shall be deposited in the Office of the Estates Officer, SKUAST-J, Main Campus, Chatha-Jammu-180009 (J&K U.T.) by or before 01-09-2021 upto 5:00 P.M.**
  - Undertaking duly signed in the shape of affidavit that the Contractor/agency has never been debarred or blacklisted by any Govt./Semi Govt. Boards and Corporations and all certificates enclosed by him are correct.
  - Undertaking duly signed in the shape of affidavit that the Contractor/agency, if he/she will be the lowest/successful tenderer after opening of the financial bid, he/she has to deposit the Performance Security of Rs 20,000/- in the form of CDR/FDR pledged in favour of Assistant Comptroller, Estates Division, SKUAST-J, Main Campus, Chatha, Jammu before allotment of work.
  - The Contractors/agencies who have got Contractors Card issued from Kashmir Province, it is mandatory for them to upload their Verification Certificate of Crime Branch/issuing authority alongwith other qualifying documents failing which their tenders will be declared non-responsive.
  - The contractor/agency has to upload his complete address, Mobile No. and Email address alongwith the bid.
- The original instruments/documents in respect of cost of tender documents, Performance Security and other documents must be produced by the successful bidder/tenderer at the time of allotment in the office of the **Estates Officer, SKUAST-J, Main Campus, Chatha, Post Office:- University Campus, Chatha, Jammu-180009 (J&K).**
- If the uploaded documents are found fake/fraudulent, disciplinary action as warranted under rules shall be taken against the defaulter.

6. The bid for the work shall remain open for acceptance for a period of 90 days from the date of opening of technical bids. If any bidder/tenderer withdraws his bid/tender before the said period or makes any modifications in the terms and conditions of the bid, the said earnest money shall stand forfeited. Price escalation will not be allowed.
7. To participate in bidding process:-
- i. The bidders have to get Digital Signature Certificate (DSC) as per Information Technology Act-2000 to participate in online bidding.
  - ii. The DSC will be required for digitally signing the bid. The bidders can get above mentioned digital certificate from any approved vendors. The bidders who already possess valid DSC need not to procure new DSC.
  - iii. The bidders have to submit their bids online in electronic format with DSC. The bids cannot be uploaded without Digital signature. No proposal will be accepted in physical form.
  - iv. Bids will be opened online as per time schedule mentioned above.
  - v. Before submission of online bids, bidders must ensure that scanned copies of all the necessary documents have been attached with bid.
  - vi. The department will not be responsible for delay in online submission of bids whatsoever reasons may be.
  - vii. All the required information for bid must be filled and submitted online.
  - viii. The details of cost of document should be the same, as submitted online (scanned copies) otherwise bid will not be accepted.
8. The letters/notice etc. duly posted on the given address shall be considered as having been delivered to the contractor.
9. Any other information / clarification can be had from the office of the undersigned on all working days from 9:30 a.m to 5:00 p.m. and email id: [estatesofficer.skuastj@gmail.com](mailto:estatesofficer.skuastj@gmail.com)

**Note:- Only scanned copies of original Cost of tender document, Undertaking, Registration Card and other documents will be accepted, failing which the bid will be rejected.**

Sd/  
**Estates Officer**  
**SKUAST-Jammu**

No. AU/Estates/21-22/F-14/1108-14  
Dated:- 17-08-2021

Copy to:-

- 1) Director Research, SKUAST-J, Main Campus, Chatha
- 2) Dean FBSc/Chairman SWC, SKUAST-J, Main Campus, Chatha
- 3) Director (P&M), SKUAST-J, Main Campus, Chatha
- 4) Comptroller, SKUAST-J, Main Campus, Chatha
- 5) I/c Data Centre, SKUAST-J, Main Campus, Chatha for uploading of NIT on the University website
- 6) SVC for timely publication of NIT in two local dailies as per **Annexure "A"** having wide circulation and for the information of the Hon'ble Vice-Chancellor. This is as per the instructions of the Hon'ble Vice-Chancellor during their visit to Research Farm, Chatha on 11-08-2021.



Sher-e-Kashmir University of Agricultural Sciences & Technology of Jammu  
Estates Division, Main Campus, Chatha -180009

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S. No.	Name of Work	Cost of Tender Document (in Rs.)
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- Note:-**
- Further details can be seen from the website <http://jktenders.gov.in>
  - Tenders will be uploaded only on <http://jktenders.gov.in> and contractors registered on this website will be able to submit their bid online. The department reserves the right to reject any or all tenders without assigning any reason (s). The tenderer should read terms and conditions instruction carefully before filling the price bids (BOQ). E-tendering without Digital Signature Certificate (DSC) will not be accepted by electronics tendering system.

Sd/  
**Estates Officer**

## **GENERAL TERMS & CONDITIONS:-**

1. The Requirement is on as and when required basis and the date of commencement shall be reckoned from the seventh day of issue of award letter and valid for one year (i.e. after agreement).
2. The SKUAST-Jammu does not bind to accept the lowest or any tender and reserves the right to accept the tender either in whole or in part of the tender and the tenderer shall be bound to perform the same at the rates quoted. The decision of the Vice-Chancellor shall be final in this regard.
3. Canvassing in connection with the tenders is prohibited and the tenders submitted by the contractor who resort to canvassing are liable for rejection.
4. The Bid shall remain valid for a minimum period of 90 days from the date of opening of the tender for the purpose of acceptance and award of work. Validity beyond 90 days from the date of opening shall be by mutual consent.
5. The tenderer should see and obtain the details of area covered in the tender. In case of any queries, necessary clarifications may please be sought from the office of the Estates Officer, SKUAST-J, Main Campus, Chatha.
6. The work will be got executed as per the availability of funds in the different Units/Stations of the University.
7. Performance Security is liable to be forfeited if the contractor fails to commence the work as per award letter.
8. Stores to be issued: - No material shall be issued by the Institute. The responsibility for arranging all materials from approved manufacturer as per award letter lies with the contractor.
9. Taxes such as GST & other taxes will be deducted from every running bill and also from the final bill of the contractor at the rate prescribed by Govt. of Union Territory of J&K from time to time.
10. The price quoted are inclusive of all taxes and duties and no taxes or duties will be paid extra. The Payment will be processed after the satisfactory completion of the work. RA bill will be processed on request basis.
11. The Contractor shall have to make his own arrangements for storage of materials required for execution of the work and the University in any manner shall not be held responsible for the storage and safe custody of the said materials at work site.
12. At the time of starting the work the contractor has to inform the list of tools and plants brought to the site work. No items other than the list submitted will be allowed to be taken out of the site.
13. The work should be executed during day time only for safety reason. In case of work required to be done at night, necessary permission to be obtained.
14. Tenderers shall inspect and examine the site and its surroundings and satisfy

themselves before submitting their tenders as to the nature of the site and shall themselves obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their tender. A tenderer shall be deemed to have full knowledge of the site whether he inspects it or not. Submission of a tender implies that the tenderer has read the complete contract documents and is aware of the conditions, specification of the work to be done and of the local conditions and other factors having a bearing on the execution of work. Any claim either for extra amount or for additional time for execution due to ignorance about the site and working condition is not admissible.

15. It is the sole responsibility of the tenderer to ensure proper lightning/visibility, access (ladder etc.) and any other safety measures for the trained personnel during work.

**16.** The HYDRAULIC EXCAVATOR/JCB should either be owned or availed on long-term lease extended beyond the duration of the work. ***Contractor/agencies need to produce evidence, if owned or lease agreement of at least one year, if taken on lease. Tenders received without proof of ownership or lease agreement document will be rejected.***

17. It is the sole responsibility of tenderer to keep ready the HYDRAULIC EXCAVATOR/JCB whenever the University make a request. On failing to meet the JCB/Excavator requirement for 3 consecutive day, delay in respect of penalty will be charged from 0.5 % to maximum of 10 %.

**18.** Please note that the work will be carried out as and when required by department and not necessarily in one stretch. Minimum one hour payment shall be made when any such request is made by department ***subject to Excavator /JCB arrived at site of work. No payment will be made for marching excavator/JCB to site/lunch hour/breakdown hour. Hiring hour will be deemed to be started, when the work started at site and closed when the day's work end.***

19. In case of breakdown, Contractors/Agencies needs to do the repair work as fast as possible failing which the action under rules will be initiated.

20. The rate quoted shall be inclusive of all taxes, Hydraulic Excavator/JCB hire charge, fuel/lubricant charges, transportation/marching cost of Hydraulic Excavator/JCB from contractor site to site of work, driver & helper fooding/other expenses. No other charges will be paid except the rate quoted by tenderer.

21. The payment for the Hiring shall be made on request basis on submission of daily Log Book. A log book for Excavator/ shall be maintained and countersigned by the University officials/representative for each work in SKUAST-Jammu detailing nature of work and total hours engaged.

22. It is to be noted that once the work order is awarded, it is the sole decision of

SKUAST-Jammu to execute the work or not. i.e. Hiring of Hydraulic Excavator/JCB. The Hydraulic Excavator/JCB requirement may be nil for the entire period of work order validity. Contractor must not claim any relaxation/compensation if no work is executed. It is advisable to apply only if contractor agrees to the terms & conditions of the Contract.

**Sd/  
Estates Officer**

## FINANCIAL BID

### Hiring of Hydraulic Excavator/JCB on as and when required in SKUAST- Jammu

Sl.No	Item Description	Units	Rate to be quoted by the Contractor (Rs)
1	Engagement of Hydraulic Excavator/JCB on as and when required basis.	Hour	

**Note: Rate quoted shall be inclusive of all taxes and no extra claim shall be made in this regard/except the rate quoted by tenderer.**