

SKUAST-JAMMU BEST TEACHER AWARD

Guidelines for SKUAST-Jammu Best Teacher Award

1. **Name of the Award:** SKUAST-Jammu Best Teacher Award in (Name of Faculty)
2. **Sponsor of the award:** Sher-e-Kashmir University of Agricultural Sciences & Technology of Jammu (J&K)
3. **Objective of the award:**
 - i. To provide recognition to outstanding teachers
 - ii. To promote excellence in teaching
4. **Nature of award:** These awards are meant for individual teachers offering a course independently or as a part of an integrated course. An individual award will consist of prize of Rs.20,000 (Rs. Twenty thousand) along with a citation for promoting innovation in teaching.
5. **Frequency & no. of awards:** Every Year (If no qualifying application is received, no award shall be given for that year). The number of awards shall be one in each of the following faculties:

1.	Faculty of Agriculture	01
2.	Faculty of Veterinary Sciences & Animal Husbandry	01
3.	Faculty of Basic Sciences	01
4.	Faculty of Agricultural Engineering	01
5.	Faculty of Horticulture & Forestry	01
6.	Faculty of Dairy Technology	01
	Total	06

6. Eligibility criteria:

- a. The applicant must be regular faculty member of the university who has taught on an annual average at least 160 lectures at undergraduate and/or postgraduate level (including practicals), independently or as a part of integrated course, with a minimum period of continuous teaching experience of five academic years.
- b. To be eligible for award a teacher should obtain a minimum score of 60% as per the prescribed score card.

Other criteria:

- a. Only teachers (Professor/ Associate Professor/Assistant Professor/equivalents) are eligible. Deans/ Directors are not eligible for the award.

- b. Teachers who are recipient of SKUAST-Jammu Best Teacher Award in the past are also not eligible for the award.
 - c. The teaching work undertaken during the five years, preceding the year of the award, shall be considered for award.
 - d. The applicant must have at least satisfactory annual performance.
 - e. The applicant is expected to be a role model teacher with high values and must not have been penalized or there should not be any enquiry pending against him/her.
7. **Administration of the award:** The award will be administered by the SKUAST-Jammu through Directorate of Education.
8. **Procedure:** Deans of the faculties shall call for applications for the award on the prescribed application form (Annexure-I) at the end of each academic year. Application must be routed through proper channel. The applications received by the Dean of respective faculty shall be scrutinized by the Faculty Level Evaluation & Judging Committee.

9. **Composition of Faculty Level Evaluation & Judging Committee:**

1.	Dean of the Faculty concerned	Chairman
2.	Two senior Faculty members from each Faculty (to be nominated by respective Dean)	Two Members
3.	Representative of Director Education (to be nominated by Director Education)	One Member
4.	(to be nominated by the respective Dean)	Member secretary

Note: Nominated members of the committee should not be the applicant for the award.

- After completion of evaluation process, the Faculty Level Evaluation & Judging Committee shall make its recommendations, and the same shall be submitted by the concerned Dean to the Director Education, under sealed cover (by or before 31st August of the year of award), for further processing and acceptance by the Competent Authority. The decision of the committee with approval of Vice Chancellor shall be final without provision of any appeal.
 - If no outstanding teacher for a particular year is identified no award shall be given. Further, in the event of a tie in total score, the applicant with more teaching experience shall be placed at higher rank.
11. **Presentation:** The declaration and presentation of award along with citation will be made on the Foundation Day (20th September) of the SKUAST-Jammu every year.

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Application Form
SKUAST-Jammu Best Teacher Award

(To be filled by the applicant with supporting documents)

Part - I

1. Name of the Faculty :
2. Name of the Division :
3. Academic Year :
4. Name of the teacher :
5. Designation of the teacher :
6. Academic Qualification: (starting with Graduate level)

Degree	Subject	University	Year	Division/Grade

7. Teaching Experience (for the last five years):

Position	University	Period	Years/months

Mobile No. : E-mail:

8. Total length of teaching (UG/PG) experience (years & months): (Applicant with immediate 5 years of teaching experience shall be eligible for the award)
9. When the last Best Teacher Award received (if any):.....

PART-II

ACHIEVEMENTS

(Marks shall be allotted by the Faculty Level Evaluation & Judging Committee)

1. List of courses taught independently/ jointly and number of lectures actually delivered during the preceding 5 years: (10 marks)

Academic Year	Semester	Courses taught (Credit hrs.) UG/PG	Independently (I)/ Jointly (J)	If Jointly, No. of teachers involved in teaching	Actual No. of lectures delivered by the applicant (T+P)*

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*One credit hr/week of theory/practical/field work/clinical work shall weigh one lecture.

Marks obtained = (Total lectures delivered in preceding 5 years /1000) x10

(max. 10 marks)

2. Students guided as Major Advisor (PG Level) / Member Advisory Committee of UG/PG students(last five years) (10 marks)

a. Master's Level:

S. No.	Acad. year	Name of the student (Regd. No.)	Thesis title	Date of thesis viva-voce held
Total				

(2 marks per passed out student and one mark for student(s) under guidance)

b. Doctoral level:

Acad. year	S. No.	Name of the student (Regd. No.)	Thesis title	Date of thesis viva-voce held
Total				

(2 marks per passed out student and one mark for student(s) under guidance)

c. Member Advisory Committee of UG/PG students:

Acad. year	S. No.	Name of the student (Regd. No.)	UG/PG	Discipline/Subject
Total				

(0.5 mark per student)

3. Placement of the guided PG students in last 5 years(1 mark per student):(05 marks)*

Name of the student (Regd. No.)	Year of completion of degree (Master's/ Doctorate)	Placed in (Organization/institution etc.)	Year of placement

* Placement include employed as well as admitted for higher studies.

4. National level award won by Postgraduate students guided by the applicant in last five years(2 marks per award): (05 marks)

S.No.	Name of Student (Regd. No.)	M.Sc./MV.Sc/ Ph.D.	Name of the Award	Year of Award	Awarding agency

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