



Sher-e-Kashmir University of Agricultural Sciences and Technology of Jammu

Sub: Enrollment of employees/pensioners/PSUs for Group Mediclaim Policy.

Circular

The State Government is in the process of formulation and finalization of Group Mediclaim Insurance Policy for its employees/Pensioners which shall interalia be applicable to the employees of all PSUs/Autonomous bodies and Universities of the State Government as communicated vide circular No. 102-FD of 2017 dated: 06.12.2017 (along with Annexure-'A') issued by the Director Budget (Nodal officer, Insurance), Finance Department, J&K Govt.

Therefore, as approved by Competent Authority, it is impressed upon all the officers of the University to get the enrollment form circulated (Annexure - 'A') and filled by all employees working in their respective Directorates/Faculties/Divisions/Stations/Sub-Stations/KVKs/CSS/Office and submit to concerned DDOs on or before **21.12.2017 positively**.

Assistant Comptroller (Pension) will also take necessary action for enrolment of pensioners as well for the aforesaid policy.

**Sd/-
Registrar**

No: AUJ/Est./G-278/17-18/4261-4304.
Dated: 15.12.2017.

Copy to:

- All Officers of the University_____ for information and circulation among their respective units under their control.
- Comptroller w.r.t. note/case submitted to the Competent Authority vide file movement No. Compt-501 dated: 07.12.2017 for enrolment of employees/pensioners for group mediclaim policy.
- Associate Director Extension & I/C KVKs.
- All Heads of Divisions_____.
- Coordinator, School of Biotechnology, SKUAST-Jammu.
- Incharge Examination Cell, SKUAST-Jammu.
- All Dy. Registrars/Dy. Comptrollers, SKUAST-Jammu
- All Asstt. Comptrollers/Accounts Officers, SKUAST-J for information and further necessary action.
- Incharge, Data Center for uploading on the University website.
- SVC for kind information of Hon'ble Vice Chancellor.

SKUAST
Jammu

Chatha, Jammu, J & K 180 009, INDIA

Assistant Registrar (Est.) 15/12/2017

Visit us at: www.skuast.org

"An Institution for sustainable agriculture for food and nutritional security"

"Health Soils for a Healthy Life"