



# Sher-e-Kashmir University of Agricultural Sciences and Technology of Jammu

## Circular

Application are invited from all eligible in-service employees who wants to compete in the prescribed test for the promotion of ACT to Stenographer and Class-VI & equivalents to ACT's, in term of SKUAST-Statutes Schedule-I to Chapter-III (General Administrative Cadre). Those who wish to apply are advised to send the application through their controlling Officers to the Registry by 5<sup>th</sup> of July, 2015.

S. No	Name of the post	For promotion to the post of	Essential qualification
1	Asstt.-cum-Typist	Stenographer	i) Graduate ii) Shorthand speed of 50 words per minute and typing speed of 30 words per minute iii) Having 05 years experience as Asstt.-cum-Typist or equivalent subject to the passing of prescribed test.
2	Class VI	Asstt.-cum-Typist	Graduate subject to passing of type test with speed of 25 words per minute

The schedule for conducting the prescribed test shall be notified separately.

Sd/-  
**Registrar**

No : AUJ/Secy./15-16/545-70  
Date : 18-06-2015

Cc:-

- All Officers of University.
- Dean, FoA, Chatha/F.V.Sc. & A.H., R.S.Pura with the request to circulate the same among the Divisions under their control.
- Co-ordinator of Faculty of Biotechnology/Faculty of Basic Sciences/Chief Scientist (FSR/WMRC, Chatha)
- I/c Stations/Sub-Stations/KVK's.
- SVC for kind information of Hon'ble Vice Chancellor.

18/06/2015  
**Asstt. Registrar (R&C)**

**SKUAST**  
Jammu

Chatha, Jammu-180009, INDIA

Telefax-0191-2262012

Visit us at [www.skuast.org](http://www.skuast.org)



**Sher-e-Kashmir University of Agricultural  
Sciences and Technology of Jammu**

**Addendum to**

**circular no:AUJ/Secy./15-16/545-70 dated 18.06.2015**

Please read at S.No. 2 under column Essential qualification as :

“Graduate having five years of regular/satisfactory service in Class-VI category, subject to passing of type test with speed of 25 words per minute”

instead of

“Graduate subject to passing of type test with speed of 25 words per minute”

Sd/-  
**Registrar**

No : AUJ/Secy./15-16/F-41/582-608  
Date : 22-06-2015

Cc:-

- All Officers of University.
- Dean, FoA, Chatha/F.V.Sc. & A.H., R.S.Pura with the request to circulate the same among the Divisions under their control.
- Co-ordinator of Faculty of Biotechnology/Faculty of Basic Sciences/Chief Scientist (FSR/WMRC, Chatha)
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**Asstt. Registrar (R&C)**

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