Consequent upon the creation of post of Dean Students Welfare in SKUAST-J vide University Notification No.: 26(Secy.) of 2018 dated 27-09-2018 and in pursuance to section 28 of SKUAST-ACT, 1982 under chapter -IV (OFFICERS OF THE UNIVERSITIES) the duties and responsibilities of the Dean Students Welfare are as under:-

"DUTIES AND RESPONSIBILITIES OF DEAN STUDENTS WELFARE"

a) To make arrangements and supervise management of students hostel, cafeteria and mess;

b) To plan and organize students extracurricular activities such as sports, cultural and other recreational activities, national cadet corps and other allied activities of the University;

c) To plan and direct the programme of students advisement and counseling and to enlist the co-operation of prospective employers and employment agencies to assist in the placement of graduates of the University, to promote discipline amongst the students of the University;

d) To supervise and control medical and health services and other welfare measures in the University;

e) To make arrangements for scholarships, stipends, part-time employments and travel facilities for the study tour of the students.

In view of above, the following Offices/Units of SKUAST-J shall remain under the administrative and financial control of Dean Students Welfare with immediate effect.

<table>
<thead>
<tr>
<th>S.No.</th>
<th>Name of the Office/Unit</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Hostels (Boys and Girls)</td>
</tr>
<tr>
<td>2</td>
<td>Students Centre</td>
</tr>
<tr>
<td>3</td>
<td>Sports Complex</td>
</tr>
<tr>
<td>4</td>
<td>Health Centre</td>
</tr>
</tbody>
</table>

Chatha, Jammu, J & K 180 009, INDIA

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"Health Soils for a Healthy Life"
However, the Placement Cell and Examination Cell shall continue to remain under the administrative control of Director of Education.

By order

Sd/-
Registrar

No: AUJ/Est/2018-19/G-651/7320-69
Dated: 04.02.2019

Copy for information to:

- All Officers of the University
- Associate Director Extension & I/c KVKs
- All HODs of FoA/F.B.Sc/F.V.Sc. & A. H, Chatha/R. S. Pura
- Chief Scientist, FSR/WMRC, Chatha
- Coordinator, School of Biotechnology, SKUAST-J
- I/c University Examination Cell, SKUAST-J
- Incharge, Data Center for uploading the same on the University website
- All Incharge Stations/Sub Stations/KVKs/CSS
- All Dy. Registrars/Dy. Comptrollers
- All Asstt. Registrars/Asstt. Comptrollers/Accounts Officers
- Corresponding Section (Legal/Secrecy)
- SVC for the kind information of Hon’ble Vice-Chancellor
- University Order file w.3.s.c

Asstt. Registrar (Est.) 4/2/2019