Consequent upon the redesignation of five posts of Stenographers as Senior Stenographers in their personal capacity vide University Notification No. 30 (Secy.) of 2018 dated 14-12-2018 and on the recommendation of the University Promotion Committee, the Competent Authority is pleased to approve the redesignation of the following five Stenographers (Senior Scale) as Senior Stenographers in the Pay Band of Rs. 9300-34800 + GP 4200 (pre-revised) with immediate effect as per the details given as under:

<table>
<thead>
<tr>
<th>S. No.</th>
<th>Name of the Official</th>
<th>Present Place of posting as Stenographer</th>
<th>New Place of posting as Senior Stenographer</th>
</tr>
</thead>
<tbody>
<tr>
<td>01</td>
<td>Sh. Rohit Kumar</td>
<td>University Library</td>
<td>Estates Division</td>
</tr>
<tr>
<td>02</td>
<td>Sh. Rakesh Kumar</td>
<td>Estates Division</td>
<td>University Library</td>
</tr>
<tr>
<td>03</td>
<td>Sh. Narinder Kumar</td>
<td>KVK R. S.Pura</td>
<td>Directorate of Education</td>
</tr>
<tr>
<td>04</td>
<td>Sh. Vishal Bhagat</td>
<td>Div. of Plant Physiology, F.B.Sc.</td>
<td>Dean F.B.Sc.</td>
</tr>
<tr>
<td>05</td>
<td>Sh. Naresh Kumar Bhat</td>
<td>Div. of Agronomy</td>
<td>Registrar office (against the post of Stenographer, Div. of Plant Pathology re-designated as Sr. Stenographer and relocated in the office of Registrar)</td>
</tr>
</tbody>
</table>

This is in terms of Class-III, Cagtegory-I of Schedule-I of the Schedule-I to Chapter-III (General Administration Cadre) of SKUAST-Statutes

The Pay Band and Grade Pay of the above incumbents granted under Two Tier Career Advancement Scheme shall be held by them in their personal capacity with no change in the Pay Band and Grade Pay on promotion/ re-designation as Senior Stenographers and shall be on probation for a period of two years in pursuance to Clause -18, Chapter - III (Recruitment of Employees other than Officers & Teachers of the University) of SKUAST Statutes. The posts of aforesaid re-designated Senior Stenographers shall revert to Stenographer cadre as and when the post falls vacant due to superannuation or otherwise and shall not distort the hierarchy/ structure of the cadre of Stenographers.

Pursuant to the re-designtation of Stenographers as Senior Stenographers, further transfer/ attachments are as under:
➢ Sh. Sumir Ji Raina, Stenographer Directorate of Education is transferred to KVK R. S. Pura vice Sh. Narinder Kumar and shall remain attached in the division of Agroforestry FoA Chatha till further orders.
> Sh. Tek Rajan, Stenographer Dean F.B.Sc. is transferred to Div. of Plant Physiology, F.B.Sc Chatha vice Sh. Vishal Bhagat and further attached in Dean F.B.Sc. till further orders.

In light of above, the redesignation of the post of Stenographer, Division of Plant Pathology as Senior Stenographer and its relocation in the office of Registrar, Sh. Naresh Kumar, Stenographer, division of Plant Pathology is transferred to the Division of Agronomy, FoA Chatha and shall continue to work in the Directorate of Research till further orders.

Sd/-
Registrar

No: AUJ/Est./G-390(D-5)/2018-19/6871-6930
Date: 18-01-2019

Copy to:

- All Officers of the University
- Associate Director Extension & I/c KVKs
- Chief Scientist, FSR/WMRC, Chatha
- Coordinator, School of Biotechnology, SKUAST-J
- I/c University Examination Cell, SKUAST-J
- Incharge, Data Centre for uploading the same on the University website
- All Incharge Stations/Sub Stations/KVKs/CSS
- All Dy. Registrars/Dy. Comptrollers
- All Asstt. Registrars/Asstt. Comptrollers/Accounts Officers
- SVC for the kind information of Hon'ble Vice-Chancellor
- All Concerned
- University Order file w.3.s.c