



Sher-e-Kashmir University of Agricultural Sciences and Technology of Jammu

Circular

As recommended by the Committee constituted for verification of furniture items and approved by Competent Authority, the following documents are required to be submitted to the Dr. Rajinder Raina, Chairman (Prof. & Head, Division of Pharmacology & Toxicology, F.V.Sc & A. H) of the aforesaid committee by the indenters who have purchased furniture during 2018-19, for accomplishing the assigned job:

- Supply orders of various furniture items placed by the indenters to the suppliers.
- Indenter (s) will provide the duly signed details of the furniture item(s) received alongwith the bill and proforma invoice.
- Quality control assurance certificate/report of the SICOP of the supplied furniture item(s) will be made available to the committee.

The indenter(s) should be co-opted as member(s) of the verification committee. Besides, CPC, Member Secretary (Furniture) will provide the CPC approved specifications of the furniture procured by the University.

By Order

**Sd/-
Registrar**

No: AUJ/Est./19-20/G-162/2696-2759
Dt: 02.08.2019

Copy to:

- All Officers of the University_____
- Chief Scientist, FSR/WMRC, Chatha
- All Incharge Stations/Sub-Stations/KVKs/CSS_____
- Nodal Officer, Data Center for uploading on the University website
- Member Secretary (Furniture), CPC, SKUAST-J
- All Dy. Registrars/Dy. Comptrollers_____
- All Asstt. Registrars/Adm. Officers/Asstt. Comptrollers/Accts Officers
- SVC for the kind information of Hon'ble Vice-Chancellor


Assistant Registrar (Est.) 2/8/2019

SKUAST
Jammu

Chatha, Jammu, J & K 180 009, INDIA

Visit us at: www.skuast.org

"An Institution for sustainable agriculture for food and nutritional security"

"Health Soils for a Healthy Life"