



Sher-e-Kashmir University of Agricultural Sciences and Technology of Jammu

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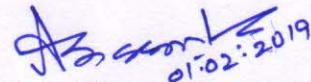
CIRCULAR

As approved by the Competent Authority, schedule of Officers Monthly Workshops for the year 2019 and teams of the resource persons for various districts is enclosed as Annexure – I and Annexure-II, respectively.

The Coordinators of various districts are requested to organize the Officer's Monthly workshops alongwith the respective resource persons strictly as per schedules at the specific venues. The workshops should be held at 11.00 AM during winter months and 10.00 AM during summer months.

The officers of the Line Departments shall provide feedbacks of field problems in writing during the workshops and the coordinators in turn would formulate the minutes of the workshops and intimate the same alongwith feedbacks received as well as attendance of workshops to this office for further necessary action within a week's time.

Directorate of Extension, SKUAST-Jammu and Heads of the State Department of Agriculture and Horticulture of Jammu Division shall monitor these workshops.


01-02-2019

Associate Director Extension

Copy to:-

- Deputy Commissioner , Jammu / Samba/ Kathua / Udhampur / Reasi / Ramban / Kishtwar / Rajouri / Doda / Poonch with the request to allow the officers / officials of concerned line departments for the workshops.
- Director Research, SKUAST-J, for information
- Director Agriculture, Jammu with the request to pass on necessary instructions to the field staff for ensuring participation of district level officers (CAO, SDAO, SMS & AEOs) in the workshops.
- Director Horticulture, Jammu with the request to pass on necessary instructions to the field staff for ensuring participation of district level officers (CHO, HODs) in the workshops.
- Dean, Faculty of Agriculture, SKUAST-J with the request to ensure full participation of resource persons from Faculty of Agriculture.
- Joint Director Agriculture (Extension), Jammu with the request to intimate all concerned field functionaries.
- Associate Director Extension / I/C, KVKs for information and n/a.
- Joint Director, Horticulture, Jammu with the request to intimate all concerned field functionaries.
- All concerned Head of Division, FOA, SKUAST-J, Main Campus Chatha _____ for information and n/a.

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Directorate of Extension
Chatha, Jammu-180009, INDIA

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- All concerned resource persons _____ for information and n/a.
- Chief Agriculture Officer, Jammu / Samba / Kathua / Udhampur / Reasi / Ramban / Kishtwar / Doda / Rajouri / Poonch with the remarks that the workshops for district Jammu will be held in the Division of Agriculture Extension Education, Faculty of Agriculture, Main Campus, Chatha. For Districts Samba / Kathua / Rajouri / Poonch at respective KVKs ; District Doda / Kishtwar at KVK Bhaderwah (Doda) and Districts Udhampur / Reasi / Ramban at district headquarter of Chief Agriculture Officer, Udhampur. He will also make presentation of feedback / problems encountered by the staff in the field.
- Chief Horticulture Officer, Jammu / Samba / Kathua / Reasi / Udhampur / Ramban / Rajouri / Poonch / Doda / Kishtwar for information and similar necessary action.
- Chief Scientist / Sr Scientist & Head KVK, Jammu / Samba / Reasi (Udhampur), Kathua, Rajouri, Poonch, Bhaderwah (Doda) for information and necessary action.
- All Incharge, Regional Agricultural Research Station / Sub-Stations _____ for information and necessary action.
- I/C Maize Research Centre, Udhampur for information and n/a.
- Incharge, Data Centre with a request to upload the same on the University Website.
- SVC for kind information of Hon'ble Vice Chancellor.

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DISTRICT WISE SCHEDULE OF OFFICERS' MONTHLY WORKSHOPS FOR THE YEAR, 2019 (JAN TO DEC 2019) IN RESPECT OF JAMMU DIVISION

S.No.	District	JAN.	FEB.	MARCH	APRIL	MAY	JUNE	JULY	AUG.	SEPT.	OCT.	NOV.	DEC.
1	JAMMU	22	12	5	2	7	11	9	6	9	15	14	10
2	SAMBA	22	12	5	2	7	11	9	6	9	15	14	10
3	KATHUA	24	11	11	8	13	17	8	12	9	8	11	9
4	RAJOURI	25	19	19	16	14	18	16	20	17	15	19	17
5	POONCH	25	19	19	16	14	18	16	20	17	15	19	17
6	UDHAMPUR	29	11	6	1	6	3	1	5	9	1	4	2
7	REASI	29	11	6	1	6	3	1	5	9	1	4	2
8	RAMBAN	29	11	6	1	6	3	1	5	9	1	4	2
9	DODA	29	13	13	10	8	12	10	7	11	9	13	11
10	KISHTWAR	29	13	13	10	8	12	10	7	11	9	13	11

1. The Officers Monthly Workshops in all districts will be held in the office of the concerned CAOs except Jammu, Rajouri and Poonch
2. The Officers Monthly Workshops for Rajouri & Poonch district will be held at Krishi Vigyan Kendra at Rajouri /Poonch and for Jammu District shall be held at SKUAST-J Chatha.
3. In case of any holiday on the scheduled date the workshop shall be held on the extra visit day.

II. DISTRICT -WISE SCHEDULE OF COMBINED MONTHLY WORKSHOPS FOR KHARIF AND RABI CROPS.

S.No.	District	Kharif,2019	Rabi,2019
1	JAMMU	5 th March	15 th October
2	SAMBA	5 th March	15 th October
3	KATHUA	11 th March	8 th October
4	RAJOURI	19 th March	15 th October
5	POONCH	19 th March	15 th October
6	UDHAMPUR	6 th March	1 st October
7	REASI	6 th March	1 st October
8	RAMBAN	6 th March	1 st October
9	DODA	13 th March	9 th October
10	KISHTWAR	13 th March	9 th October

Note: Diagnostic Team visits will be conducted jointly for Kharif & Rabi seasons as per demand of various districts.

