Memorandum

In order to strengthen the University Vehicles Pool and in the interest of the administration, the following transfers/attachments of drivers are here by ordered for the smooth functioning of the University:

- Sh. Sham Lal, Driver, Dean Office, FoA, Chatha presently attached with Directorate of Education is transferred to Directorate of Education vice Sh. Jagir Singh, Driver for further duties.
- Sh. Jagir Singh, Driver, Directorate of Education presently attached with University Examination Cell is transferred to Dean Office, FoA, Chatha vice Sh. Sham Lal, Driver. Further, Sh. Jagir Singh is attached with Nodal Officer, University Vehicles’ Pool.
- Sh. Imran Hussain, Driver, KVK, Doda and Sh. Sanjeet Kumar, Driver, KVK, Reasi are attached with Nodal Officer University Vehicles Pool, Chatha till further orders. However, they shall draw their salary as hither-to-fore.

Further, the following University vehicles are placed at the disposal of the following establishments as per the details given below:

<table>
<thead>
<tr>
<th>S. No</th>
<th>Vehicle No.</th>
<th>Vehicle type</th>
<th>Existing Establishment</th>
<th>New Alloted Establishment</th>
<th>Driver deployed</th>
</tr>
</thead>
<tbody>
<tr>
<td>01</td>
<td>JK02AE-100</td>
<td>Corolla</td>
<td>Vice-Chancellor’s Secretariat</td>
<td>Dean, F. V. Sc &amp; A. H, R. S. Pura</td>
<td>Sh. Jasbir Singh</td>
</tr>
<tr>
<td>02</td>
<td>JK02Q-8753</td>
<td>Bolero</td>
<td>Dean, F. V. Sc &amp; A. H, R. S. Pura</td>
<td>University Vehicles Pool</td>
<td>Driver through Nodal Officer, University Vehicles Pool</td>
</tr>
<tr>
<td>03</td>
<td>JK02CD-0050</td>
<td>Scorpio</td>
<td>Vice-Chancellor’s Secretariat</td>
<td>Vice-Chancellor’s Secretariat</td>
<td>Sh. Ramesh Chander</td>
</tr>
<tr>
<td>04</td>
<td>JK02BB-9283</td>
<td>Tata Indigo</td>
<td>Coordinator, School of Biotechnology</td>
<td>Coordinator, School of Biotechnology</td>
<td>Driver through outsourcing</td>
</tr>
<tr>
<td>05</td>
<td>JK02AC-0406</td>
<td>Tata Indica</td>
<td>University Examination Cell</td>
<td>University Examination Cell</td>
<td>Driver through outsourcing</td>
</tr>
</tbody>
</table>

Besides, the vehicle No. JK02CD-0050 with the Vice-Chancellor’s Secretariat shall be used for VIP movement and can also be utilized in urgencies by University Vehicles Pool for University affairs against proper indent.

K.T.O

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"An institution for sustainable agriculture for food and nutritional security"

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The I/C University Examination Cell and Coordinator, School of Biotechnology shall outsource the services of drivers for plying their vehicles. However, Nodal Officer, University vehicles Pool shall arrange to provide substitute driver to University Examination Cell as and when required on time gap arrangement till the driver is engaged on outsource basis by the Director Education.

By Order

No. AUJ/Est/G-520/18-19/5264/88
Dated: 16.11.2018

Copy to:

- All Officers of SKUAST-Jammu
- Associate Director Extension & I/c KVKs
- Coordinator, School of Biotechnology, SKUAST-J
- I/c University Examination Cell, SKUAST-J
- Nodal Officer, University Vehicles Pool, SKUAST-J
- I/c Data Center, SKUAST-J for uploading on the University website
- Sr. Scientist & Head, KVK, Doda/Reasi
- All Assistant Comptroller/Accounts Officer, SKUAST-J
- All Concerned Drivers
- SVC for the kind information of Hon'ble Vice-Chancellor

Sd/-
Registrar

Asstt. Registrar (Est.) NT