Memorandum

As approved by the Hon'ble Vice-Chancellor, the Library Advisory Committee, of SKUAST-J for the financial year 2018-19 is constituted as under:

<table>
<thead>
<tr>
<th>Sr.No.</th>
<th>Designation</th>
<th>Designation</th>
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<tbody>
<tr>
<td>01</td>
<td>Dr. D.P. Abrol, Dean, FoA, SKUAST-J Chatha</td>
<td>Chairman</td>
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<tr>
<td>02</td>
<td>Director Planning &amp; Monitoring, SKUAST-J</td>
<td>Member</td>
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<tr>
<td>03</td>
<td>Comptroller SKUAST-J</td>
<td>Member</td>
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<tr>
<td>04</td>
<td>Dean F.V.Sc &amp; AH, SKUAST-J R.S.Pura</td>
<td>Member</td>
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<td>05</td>
<td>Dean Faculty of Basic Science, SKUAST-J Chatha.</td>
<td>Member</td>
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<td>06</td>
<td>Dr. Bikram Singh, Prof. Division of Plant Breeding and Genetics, FoA</td>
<td>Member</td>
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<tr>
<td>07</td>
<td>Dr. R.K. Sharma, Professor &amp; Head, Division of Animal Nutrition, FVSc. &amp; A.H.</td>
<td>Member</td>
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<tr>
<td>08</td>
<td>Dr. Sanjay Guleria, Prof. Division of Biochemistry, FoA</td>
<td>Member</td>
</tr>
<tr>
<td>09</td>
<td>University Librarian</td>
<td>Secretary</td>
</tr>
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**Quorum:**
Four of the total members Chairman and Member Secretary essential.

**The terms of reference of the committee are given as under:**

The Committee within the framework of the overall strategic policies of the University shall:

- Consider policy matters regarding procurement of books, periodicals and e-resources for Central Library, Chatha and Faculty Library R.S.Pura.
- Deliberate and advise for the development of policies to ensure the best possible services by the Library.
- Advise the Library on policy matters concerning services, resources, facilities and procurements.
- Recommend new collections and promote contributions to institutional knowledge.
- Provide an additional avenue for dissemination of information about the library.
- Consider and advise on matters referred by the University Librarian.
Support the efforts of Library in ensuring financial accountability and responsibility regarding library collections.

Library Advisory Committee (LAC) meeting shall be held thrice a year, however, special adhoc meeting(s) may be convened as per the request of the LAC members

Sd/-
Registrar

Copy for information to:
- All Officers of the University
- Dean FoA/Dean, F.B.Sc/Dean, FVSc. & AH., SKUAST-J.
- Co-ordinator School of Biotechnology
- Chief Scientist/WMRC, Chatha
- Incharge University Examination Cell, SKUAST-J
- All HODs, FoA Chatha/F.V.Sc & A H R.S.Pura
- All I/C Stations/Sub Stations/KVKs
- Concerned Committee Members
- I/c. Data Centre for uploading the same on University website.
- SVC for kind information of Hon’ble Vice-Chancellor.

Asstt. Registrar (Est/NT.)