As recommended by the Committee Constituted by Director Research vide his office order No.AUJ/DR/17-18/F-58/1652-1752 dated 15.06.2017 for screening the cases of Teacher/Scientist for participation in National and International Workshop/Symposium/Conference/Seminar etc and approved by the Competent Authority, the following guidelines are hereby adopted for screening of such cases:

1. The teacher/scientist who has to avail financial support from the University and has to present research work in any National and International Workshop / Symposium / Conference / Seminar etc. shall have to submit the abstract of the research work to the Screening Committee through proper channel, prior to its submission to the concerned organization well in advance.

2. The Screening Committee shall screen such cases on its merit taking into account the importance of the research work submitted for presentation in the National and International Workshop / Symposium / Conference / Seminar etc.

3. The Screening Committee shall also take into consideration the authors and presenter and their relevance with the proposed research work before its final approval.

4. The Screening Committee may invite the Head of the concerned division as a special invitee in the meeting.

5. The meeting of the Screening Committee shall invariably be held on first working day of every month to screen such cases.

6. Only one scientist/teacher, preferably the first author of the paper will be allowed to participate.

7. A Scientist/Teacher can be allowed to participate only once a year.

8. A Scientist/Teacher may submit advance copy of presentation for Seminar /Conference but permission will be granted only after approval of the Committee.

9. Research work to be presented should be bonafide work of SKUAST-J.

10. Preference will be given to oral presentation over poster paper.

Sd/-
Registrar

No. : AUJ/Est/17-18/G-74/ 5393-5455
Dated: 15.01.2018
Copy to:

- All Officers of the University
- All Committee Members
- Assoc. Director Extension & I/C All KVKs
- All HoDs, FoA/FBSc/FVSc & AH.
- Chief Scientist, WMRC, Chatha/ I/C, FSR, Chatha.
- Coordinator, School of Biotechnology, Chatha
- All I/C Stations/Sub-Stations/KVKs.
- SVC for kind information of the Hon’ble Vice-Chancellor

**Asstt. Registrar (E)**