



Sher-e-Kashmir University of Agricultural Sciences and Technology of Jammu

No: AUC/CPC/2018-19/119

Dated: 06/07/2018

TENDER NOTICE FOR SUPPLY OF CHEMICALS/GLASSWARE/PLASTICWARE

Sher-e-Kashmir University of Agricultural Sciences & Technology of Jammu enters into Rate Contract with the original manufacturers of International/national repute, or their authorized distributors, for supply of Analytical/Laboratory Grade Chemicals, Diagnostic kits, Reagents, Culture Media, Serum, Primer, Antibody discs, Filter Papers, Filtration Products, Laboratory Glassware, biochemical, etc. annually. The parties interested in entering into rate contract for the year 2018-19 with the University are requested to come forward for the same.

The related documents along with detailed terms and conditions regarding the supply can be obtained from the office of the Chairman, Central Purchase Committee (Dean, FoA SKUAST-J), SKUAST-J, Main Campus, Chatha, Jammu-180009 or can be downloaded from the University website: www.skuast.org as per following schedule:-

Availability of tender documents	:	09-07-2018 to 08-08-2018
Last date of submission of tender	:	08-08-2018
Date of opening of tenders	:	10-08-2018 at 3.00 pm

Sealed offers superscripted as ***“Offers for Chemicals/Glassware/Plastic ware”***, including non-refundable/non-transferable rate contract fees of Rs. 1000/- in the shape of DD drawn in favour of Comptroller, SKUAST-J and earnest money deposit of Rs. 10,000/- in the shape of CDR/FDR pledged in favour of the Comptroller, SKUAST-J may be sent to the office of the Member Secretary, Central Purchase Committee, Division of Soil Science and Agricultural Chemistry, SKUAST-J, Chatha, Jammu-180009 through registered/speed post/by hand.

Sd/-
Member Secretary
(Chemicals & Glassware)



Sher-e-Kashmir University of Agricultural Sciences and Technology of Jammu

Rate Contract/Tender Form

Cost of the tender document received vide Bank Draft /Cash Receipt No. _____ dated _____ for Rs. 1000/- (Rs. One thousand only)

Rate contract for: Analytical/Laboratory Grade Chemicals, Diagnostic kits, Reagents, Culture Media, Serum, Primer, Antibody discs, Filter Papers, Filtration Products, Laboratory Glassware, biochemicals etc.

Earnest Money amounting to Rs. 10,000/- (Rs. Ten thousand only) in the shape of Bank CDR/FDR No. _____ dated _____ of _____ (Bank) enclosed.

To,

Chairman, CPC
SKUAST of Jammu
Chatha, Jammu-180009

I/We _____ s/o Sh. _____ R/o _____
_____/Authorized signatory of M/S _____
_____ hereby offer to enter into rate contract with
SKUAST-Jammu and declare as under:

1. That I/We have sufficient experience for supply of items in question.
2. That I/We have carefully gone through the terms and conditions and bind myself/ourselves to adhere to the quality and quantity parameters and rates/discounts.
3. That the revenue stamps worth Rs. 5/- have been affixed by me/us.

Name and Address of the tenderer
(with signature and Seal)

Annexure-I

Discounts

		Chemicals	Glassware	<i>Any other item</i>	<i>Any other item</i>	Price list for the year
(Local Authorized Dealer/Representative) _____	(Name of Principal manufacturer/Firm) _____					

- *Add/delete columns as per the type of item supplied (Any other item like: culture media, diagnostic kits, plastic ware, Filtration Products etc.)*
- *If representing more than one Principal manufacturer, additional rows can be added.*

Signature with stamp

Eligibility Bid (Check List)

S. No.	Eligibility requirements	Remarks
1.	DD of Rs. 1000/- (non-refundable) in favour of "Comptroller, SKUAST-Jammu" payable at Jammu	
2.	CDR/FDR of Rs.10000/- (refundable) pledged in favour of "Comptroller, SKUAST-Jammu" towards Earnest Money Deposit	
3.	Bank Details on letter head along with cancelled cheque	
4.	GST/TIN/sale tax registration	
5.	Copy of the PAN of the firm/Proprietor	
6.	The tendering firm shall furnish an undertaking to the effect that the tenderer has never been blacklisted.	
7.	Copies of the Rate Contract executed with Universities / National Institutes (Last Years)	
8.	Current dealership agreement from Principal Manufacturer. (for individual Firms/ Brands, if representing more than one firm/ Brands)	
9.	BIS/ISO/CE Certificate (for individual Firms/ brands , if representing more than one firm)	
10.	Latest Catalogues/ Price List (for individual Firms/Brands, if representing more than one firm/ Brands)	

NB: Please highlight the documents using tags

Signature with stamp

Terms & Conditions (2018)

For Supply of CHEMICALS/GLASSWARE/PLASTICWARE etc.

1. The tenders shall only be entertained on the prescribed form of the University. The tender is liable to be rejected if it contains mutilation, overwriting and corrections without due attestation by the tenderer.
2. The tender must be accompanied with earnest money amounting to **Rs. 10,000/- (Rs. Ten thousand only)** in the form of CDR / FDR in favour of **Comptroller, SKUAST of Jammu**. Tenderers who downloaded the tender form shall have to remit additional fee of Rs.1000/- (Rs. One thousand only) in form of DD drawn in favour of Comptroller, SKUAST-J as tender document fee. No tender without earnest money and tender fees shall be entertained. The CDR of unsuccessful tenderers shall be released within one month of the finalization of contract. CDR of successful tenderer shall be released within one month after completion of the contract.
3. Conditional tenders shall be rejected outrightly.
4. The envelope in which tender is submitted must be super-scribed as ***“Offers for Chemicals/Glassware/Plastic ware”***.
5. Late, delayed, incomplete tenders and amendments & additions to the tender after opening of the same will not be accepted.
6. The tenderer should **supply the following certificates/documents/undertakings** for eligibility to entering into rate contract with the SKUAST of Jammu. Annexure-II should be used as a checklist for the following and appropriate remarks should be given.
 - i. Copies of Valid GST/VAT/TIN/Sale Tax Registration certificate
 - ii. PAN Card of the firm// Authorized Dealer
 - iii. The copy of the relevant ISO/ BIS certificates.
 - iv. Current dealership agreement from Principal Manufacturer in case of authorized dealer.
 - v. Latest Catalogues/ Price List (digital CD or hard print)
 - vi. Undertaking of not being blacklisted by any Govt. Agency/ department/Institution/University.
 - vii. List of clients presently being served (Agricultural Universities/ Educational Institutes/National Institutes /others separately in the last three years).
 - viii. Bank Details on letter head along with cancelled cheque.
 - ix. Discounts being offered on various items as per annexure I
7. Maximum possible discount to be provided by the firm should be clearly indicated. Firms should also enclose a certificate/undertaking to the effect that **no institute/university has been given higher discount than SKUAST-J**
8. The rates quoted shall be **FOR destination (all constituent units of the University) within 4 weeks of the placement of supply order.**
9. The rate contract shall be valid upto **One year from the date of issuance of the contract order.**
10. Taxes as applicable and in force on the date of supply shall be paid. Relaxation of sale tax/excise duty as applicable to research and development institutions shall also be given to SKUAST-J.

11. The rate contract shall be immune to price hike of price list during the period of contract.
12. In case there is decrease in the prices of rate contract items, the supplier shall pass on the benefit to the university. SKUAST-J reserves the right to negotiate the price with rate contract holders.
13. Payments of the bills shall be made only after receiving the items as per make/specifications ordered for and after verification by the committee(s) constituted for the purpose.
14. The tenders must reach the **Member Secretary, CPC, SKUAST-Jammu, Division of Soil Science and Agricultural Chemistry, Chatha, Jammu** not later than the specified date and time as stipulated in the NIT. If the date on which the tenders are to be received / opened is declared as a public holiday, the tenders shall be received and opened on the next working day.
15. The tenders will be opened as per the date and time specified in the NIT. The tenderers / their authorized representatives are at liberty to be present at the time of opening of the tenders.
16. The Competent Authority of SKUAST-J does not bind itself/himself to accept any tender and reserves the right of accepting the whole or any part of the tender or portion of the quantity offered and the tenderer shall supply the same at the quoted rates.
17. The successful tenderer shall not in any case sublet the contract in full or any part thereof to third party.
18. All questions, disputes, or difference arising under and out of / in connection with the contract shall be subject to the Courts at Jammu (J&K).
19. The contract can be terminated at any time during the currency of the contract if any of the aforesaid conditions of the contract are violated by the contractor. In the event of reduction of prices by the principals, the same shall be applicable to this University as per their approved price list.

**Member Secretary
(Chemicals and Glassware),
CPC, SKUAST-J**