

Sher-e- Kashmir
University of Agricultural Sciences & Technology of Jammu
Administrative Block, Chatha, Jammu-180009

**TENDER NOTICE FOR INSTALLATION OF STALLS, TENTAGE, REFRESHMENT
FOR ORGANISING KISAN MELA**

Dated: 21/02/2017

For and on behalf of the Vice Chancellor, SKUAST-J, sealed tenders on prescribed tender form affixed with revenue stamps worth Rs. 5/- (Rupees five only) are invited from the reputed Firms/contractors for providing various services to the university for organizing Kisan Mela for two days on 17.03.2017 and 18.03.2017 .

The tender documents shall be issued against the payment of non-refundable/non-transferable tender fee of Rs 1000/- (Rupees one thousand only) in the shape of DD drawn in favour of Comptroller SKUAST-J. The tenders are required to be submitted along with earnest money deposit of Rs. 5000/- (Rupees five thousand only) in the shape of CDR/FDR pledged in favour of Comptroller, SKUAST-J. The tender along with EMD may please be sent to the Chairman, Central Purchase Committee Comptroller ,SKUAST-J, Adm. Block Main Campus Chatha ,Jammu by speed/registered post by or before 10-03-2017 upto 1.00pm.

The detailed tender documents, comprising i) Pre-eligibility Technical Bid (Annexure-I) and Price Bid (Annexure-II) to be submitted in separate sealed envelopes duly super-scribed as “Pre-eligibility Bid” & “Price Bid” along with specifications, terms and conditions etc. can be obtained from the office of the Chairman, Central Purchase Committee/ Comptroller, SKUAST-J, Chatha, Jammu. The Price Bids of the tenderers who will qualify the conditions of the pre-eligibility shall only be opened as per following schedule:-

Date of sale of tender documents	:	From 21-02-17 to 10-03-17 up to 1.00 pm
Last date of submission of tender	:	10-03-2017 up to 1 .00 pm
Date of opening of tenders	:	10-03- 2017 at 3.00 pm

The intending tenderers can also visit and download the tender document along with terms and conditions from the University Website: www.skuast.org and in that event they will have to enclose demand draft of Rs 1000/-(Rupees one thousand only) as tender fee drawn in favour of the Comptroller, SKUAST-Jammu.

**Member Secretary (Misc.), CPC
SKUAST-J**



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TENDER FORM

Cost of tender document received vide Bank Draft / Cash Receipt No. _____
Dated _____ for Rs. 1000/-

Tender for: -installation of stalls,tentage,refreshment for organizing Kisan Mela
Earnest Money amounting to **Rs. 5000/-** in the shape of Bank CDR / FDR No. _____
Dated _____ of _____ Bank enclosed.

To,
The Chairman, CPC
SKUAST of Jammu
Chatha, Jammu-180009

I/We _____ S/o.Sh. _____

R/o _____ /Authorized signatory of

M/S _____ hereby tender for installation of
stalls,tentage,refreshment etc. at SKUAST-Jammu and declare as under: -

1. That I/We have sufficient experience for above mentioned work etc.
2. That I/We have carefully gone through the terms and conditions of the NIT and bind myself/ourselves to adhere to the quality and quantity parameters and rates.
3. That the rates quoted in the enclosed tender form have been written by me / us under my/our personal supervision and are firm.
4. That I/We shall be bound by the SKUAST of Jammu's instructions regarding quality and quantity of materials and other conditions.
5. That the revenue stamps worth Rs. 5/- have been affixed by me/us.

Name and address of the tenderer

Annexure-I

Pre-eligibility Bid

S.No.	Pre-eligibility Requirements	Remarks of the Tenderers
1	The tendering firm should have experience of satisfactory completion of work.	
2	Copy of the VAT/TIN Registration Certificate of the firm.	
3	Copy of the PAN of the Firm/ Proprietor.	
4	The tendering firm shall furnish an undertaking to the effect that the tenderer has never been black listed.	
5	Latest Income Tax/VAT clearance certificates	
6	Bank Performance certificate	
7	Copy of Trade License issued by the Competent Authority	

Annexure - II

S.No.	Particulars	Items for stall
For Erection of stalls		
1.	Erection of approx. 100 nos. of standard stall measuring 8"x6" with side covers of Kanats/cardboards with carpet Flooring, Name facia and one electric connection for light & power point in each stall under the covered area.	2 chairs, 2 tables with table cloth, waste paper basket.
Shamiana/Tentage		
2	Tents:	
	i) Around 60 tents of 15x15 ft each covering an area of around 90 ft x150 ft with 3000 seating chairs.	May install sufficient fans etc. in the Pandal
	ii) 2 tents of size 15'x15' covering an area of 30 ft x15 ft stage for Chief Guest and Dignitaries	
	iii) 2 tents of size 15'x15' for Registration/announcement counters Complete Flooring for all above.	
	iv) 30 tents for 15 x15 ft covering an area of 15 ft x 450 ft for serving refreshment to the farmers.	
Chairs		
3	Chairs Dunlop – 500 no.s Chairs Plastic – 1000-2000 (as per requirement)	
Refreshment		
1	i) Refreshment to approx. 3000 nos. of farmers and other official participants each day for two days. ii) 20 (Twenty) counters should be placed to avoid rush and inconvenicne to participants iii) Two counters for packed drinking water near Pandal and stalls on both days.	Rice (Fine quality rice), Dal, Ambal with clean packed drining water.
2.	Hi-tea for VIPs and Dignitaries for approx. 400 nos. each day.	Tea, Coffee (with/without sugar) Paneer Pakora, Veg. Pakora, Sandwich/Samosa, Cake Biscuits.

Terms & Conditions:

1. The tenders shall only be entertained on the prescribed form of the University. The tender is liable to be rejected if it contains mutilation, overwriting and corrections without due attestation by the tenderer.
2. The tender must be accompanied with earnest money amounting to **Rs. 5000/-** in the form of CDR / FDR in favour of **Comptroller, SKUAST of Jammu**. Tenderers who downloaded the tender form shall have to remit additional fee of Rs.1000/in form of DD drawn in favour of Comptroller, SKUAST-J as tender document fee. No tender without CDR shall be entertained. The CDR of unsuccessful tenderers shall be released within one month of the finalization of contract. CDR of successful tenderer shall be released within one month after completion of the contract.
3. Conditional tenders shall be rejected out rightly.
4. The envelope in which tender is submitted must be super-scribed as **“Tender for Installation of Stalls, tentage, refreshment for organizing Kisan Mela at SKUAST Jammu”**.
5. The Competent Authority i.e. SKUAST –Jammu reserves the right to revise or alter the specifications before the acceptance of the tender.
6. Late, delayed, incomplete tenders and amendments & additions to the tender after opening of the same will not be accepted.

7. The tenders must reach the **Chairman, CPC/ Comptroller, SKUAST-Jammu, Head Office, Main campus, Chatha, Jammu** not later than the specified time as stipulated in the NIT. If the date on which the tenders are to be received / opened is declared as a public holiday, the tenders shall be received and opened on the next working day.
8. The tenders will be opened on the date and time as specified in the NIT. The tenderers / their authorized representatives are at liberty to be present at the time of opening of the tenders.
9. The Competent Authority of SKUAST-J does not bind itself/himself to accept the lowest or any tender and reserves the right of accepting the whole or any part of the tender or portion of the quantity offered and the tenderer shall supply the same at the quoted rates. The “Competent Authority” also reserves the right to accept or reject any/all tender at any stage without assigning the reason.
10. The successful tenderer shall not in any case sublet the contract in full or any part thereof to third party.

11. All questions, disputes, or difference arising under and out of / in connection with the contract shall be subject to the Courts at Jammu

12. The offers shall be accepted only from the firms having valid TIN, PAN and experience certificate for fabrication of stalls for exhibition for last two years.
 1. The offers should be accompanied with the copy of
 - I) Registration of firm issued by Competent Govt. body.
 - II) TAN
 - III) PAN

13. The stalls and Pandal should be ready by 16th March, 2017 evening before 8 PM
14. The Exhibition Committee reserves the right to accept/reject the offer without assigning any reason thereof.
15. The payment shall be released to the firm only after satisfactory completion of the job contract on actual basis duly verified by the Committee constituted for the purpose.
16. The exhibition committee reserves the right to disallow any amount for not undertaking the job contract satisfactorily.

The last date for receipt of sealed offers through registered/speed post shall be by or before 10th March, 2017 upto 01:00 pm positively. The offers should be addressed to Chairman CPC, SKUAST-J Main Campus, Chatha, Jammu 180009.

**Member Secretary (Misc.), CPC
SKUAST-J**