



**Sher-e-Kashmir University of Agricultural  
Sciences and Technology of Jammu**  
(website: [www.skuast.org](http://www.skuast.org), email: [registrar@skuast.org](mailto:registrar@skuast.org), Tel:0191-2262012)

**ADVERTISEMENT FOR THE POSTS OF DIRECTOR AND DEANS**

**Notification No. 05 (Secy.) of 2025  
Dated. 11/03/2025**

**MOST IMPORTANT**

1. Last date for receiving filled application form along with scorecard and copy of all requisite documents/certificates by speed post or in person. The envelope containing the application form should be superscribed as "Application for the post of \_\_\_\_\_, Advertisement Notification No. \_\_\_\_\_ dated \_\_\_\_\_" 11.04.2025 upto 5.00 pm

**Mail Address for submitting of Application Form and documents**

**"Registrar, Sher-e-Kashmir University of  
Agricultural Sciences and Technology of  
Jammu, Chatha, Jammu (J&K) -180009"**

2. Application fee to be deposited by all candidates in shape of bank draft pledged in favour of Comptroller, SKUAST-Jammu payable at Jammu, J&K ₹2000

Application on prescribed format along with duly filled in Score card, **as per Annexure-I, II & III** to this advertisement notice, are invited from the eligible candidates for filling up of the following positions of Director Education and Deans in the University on tenure basis for a period of five years.

1. <b>Director Education</b> Pay Level-14 (₹1,44,200-2,18,200) UGC Scale	01
2. <b>Dean, Subject Matter Faculties</b> Pay Level-14 (₹1,44,200-2,18,200) UGC Scale (i) Faculty of Basic Sciences (ii) Faculty of Dairy Technology	01 01



**Essential Qualification and Experience**

<b>Director Education</b>	<p><b><u>Essential</u></b></p> <ol style="list-style-type: none"><li>i. Doctorate degree in any branch of Agriculture/ Veterinary or allied Sciences.</li><li>ii. 15 years' experience of teaching/ research and/or extension of which at least 05 years should be in the rank of Professor/ Chief Scientist or equivalent in an Agricultural University or Research Institute (<i>The period spent in obtaining Ph. D degree will not be counted as teaching/ research and/or extension experience</i>).</li></ol> <p><b><u>Desirable</u></b></p> <ol style="list-style-type: none"><li>i. Evidence of leadership and outstanding achievements in teaching and organizing teaching.</li><li>ii. Good knowledge of modern agricultural educational system.</li></ol>
<b>Dean, Subject Matter Faculties</b>	<p><b><u>Essential</u></b></p> <ol style="list-style-type: none"><li>i. Doctorate degree in any discipline/ subject of the concerned faculty.</li><li>ii. 15 years experience of Teaching/ Research and/or Extension of which at least 05 years should be in the rank of Professor/Chief Scientist or equivalent in an Agricultural University or Research Institute (<i>The period spent in obtaining Ph. D. degree will not be counted as teaching/ research and/ or extension experience</i>).</li></ol> <p><b><u>Desirable</u></b></p> <ol style="list-style-type: none"><li>i. Evidence of Leadership &amp; outstanding achievements in teaching &amp; organizing teaching.</li><li>ii. Good knowledge of modern agricultural educational system.</li></ol>

**Note:**

- a) *The appointments to the post as mentioned at S.No. 1 to 2 shall be on tenure basis for a period of 05 years.*
- b) *Screening/ Short listing of candidates for posts as specified herein above shall be as per the prescribed eligibility requirements and API based Score Card as specified by the University.*

**DETAILED INSTRUCTIONS TO DOWNLOAD, FILL AND POST THE APPLICATION FORM FOR THE POSTS OF DIRECTOR /DEANS.**

**1. Instructions to obtain the form from website:**

- ❖ Open University website [www.skuast.org](http://www.skuast.org)
- ❖ Follow the link provided at home page for the advertisement notice for the posts of Director Education and Deans.
- ❖ After clicking on the link "**Download detailed advertisement, application form**".



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### 2. After filling up the application form, the form must be submitted with in stipulated time as per the details given below:

- i. The requisite fee of ₹2000 (**Rupees two thousand only**) required to be paid only in shape of Bank Draft in favor of **Comptroller SKUAST-Jammu, payable at Jammu.**
- ii. The application form, along with bank draft, complete in all respect duly supported by self-attested copies of all relevant documents, certificates and testimonials is to be submitted to the office of Registrar, Sher-e-Kashmir University of Agricultural Sciences and Technology of SKUAST-Jammu (SKUAST-J), Chatha, J&K-180009 by Speed post or in person before the closing date for submission of application form i.e. 11.04.2025. However, the in-service candidate may submit the advance copy of the application form within the prescribed date.
- iii. Application not accompanied with the prescribed fee will not be considered.
- iv. The in-service eligible candidates should forward their Application Forms through their employer. Applications not received through the Proper Channel are liable to be rejected. However, candidates are advised not to wait for the last date and an advance copy of the application form may be sent within the prescribed date followed by application through Proper Channel. All in-service applicants are required to produce "No Objection Certificate" from the Competent Authority on or before the interview, failing which he/she shall not be allowed to appear in the interview.
- v. Candidate should clearly mention the following details on the top of envelope containing the application form  
**"Application for the post of \_\_\_\_\_ serial no. of post \_\_\_\_\_ (Advt. Notification No \_\_\_\_\_ dated \_\_\_\_\_)".**
- vi. A candidate applying for more than one positions shall submit separate application form for each position with requisite fee. However, only one set of API Score Card alongwith all relevant documents is to be submitted which would be considered for other positions.

### GENERAL CONDITIONS:

1.	Salary and other allowances	:	As per SKUAST-J Statutes and rules of J&K CSR as applicable from time to time.
2.	Age of recruitment	:	Not less than 20 years and more than 55 years as on 01-01-2025. The relaxation in upper age can be granted in terms of provisions specified in SKUAST-J Statutes.
3.	Nature of appointment	:	Tenure based for a period of 05 years or till retirement age specified in SKUAST-J Statutes whichever is earlier



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4.	Terms and conditions of the appointment	:	The above said appointments shall be governed in accordance with the SKUAST-J Statutes and rules of the University as are in force with amendments or as may come into force from time to time.
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### **MISCELLANEOUS INSTRUCTIONS**

1. All enclosures to be attached with the application forms including self-attested score card.
2. Candidates must enter the relevant scores in the Score Card Proforma and must be supported by the documentary evidence (duly self-attested) without which no claim on account of Score will be entertained. It shall be mandatory for the candidate to mark Page No./s on all the supporting documents and refer that page no. against concerned activity/ies in the score card, wherever required.
3. Certificates in support of qualification must have been obtained from duly recognized University/Institutions or organizations/departments, as the case may be.
4. Submission of application for any position advertised here-in-above does not by itself entitle an applicant to be called for interview.
5. Candidates who may not be fulfilling all the requirements prescribed here-in-above, by the last date of receipt of application form need not to apply.
6. Schedule of interview will be made available/placed on University Website [www.skuast.org](http://www.skuast.org) in for information of all concerned. The eligible candidate shall receive call letters via e-mail or any other medium as per the address recorded on the Application Forms for appearing before the Selection Committee for interview. University shall not be held responsible for any communication error due to incorrect email address.
7. Canvassing in any form shall render the applicant ineligible.
8. In case of any ambiguity/dispute that may occur in the process of selection, the decision of the University shall be final and binding.
9. University reserves the right to withdraw any advertised post(s) at any time without assigning any reason thereof.
10. Likely Causes of Rejection of Application
  - a) Application is incomplete.
  - b) Full fee if not paid in the manner prescribed.
  - c) Candidate is overage on the above prescribed date.
  - d) Lack of essential qualification as prescribed in advertisement.
  - e) Applicant does not possess the requisite academic qualification, experience on closing date of filing application form, and
  - f) Variation of data of application form and in original documents when brought for verification/scrutiny-cum-interview.
11. Application not received through prescribed process shall be rejected and no correspondence in this regard will be entertained.



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12. The University will not pay travel expenses for attending the interview.
13. Applicant should necessarily indicate his/her telephone/cell phone number/ e-mail address and also invariably intimate to the University about any change in the correspondence or permanent/residential address.
14. If at any stage, it is discovered that the candidate used political or any other undesirable influence or found having submitted false certificate/degree, will be summarily rejected but also be supposed to face legal action.

### **OTHER IMPORTANT INSTRUCTIONS**

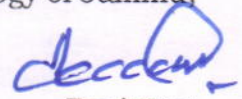
- ❖ Before filling up the application form, the candidates are advised to read General Instructions, Essential Information and Other Important Conditions carefully.
- ❖ All documents in original must be brought at the time of verification/scrutiny-cum-interview, whenever asked for.
- ❖ In order to avoid last minute rush, the candidates are advised to apply early enough. The University will not be responsible for any kind of postal delay or any other problem of this nature in submission of application form.
- ❖ The selected candidates shall be required to perform duties as per the Rules of the University, as amended from time to time. The University shall be free to assign any duty as per the exigency of the situation at any time even during non-working hours/holidays which the employee shall have to perform without fail to avoid any disciplinary action.
- ❖ Service conditions including pay matrix level and age of superannuation shall be as per Govt. of Jammu and Kashmir and SKUAST-J Statutes.
- ❖ In case of any inadvertent mistake in the process of selection which may be detected at any stage even after the issue of the appointment letter, the University reserves the right to modify/withdraw/cancel any communication made to the candidates.
- ❖ In case of any disputes, any suites or legal proceedings against the University, the territorial jurisdiction shall be restricted to the Courts in Jammu and Kashmir Only.
- ❖ Candidates, who have obtained degrees or diplomas or certificates for various courses from any Institution declared fake by the University Grants Commission, New Delhi shall not be eligible for being considered for recruitment to the posts advertised.
- ❖ Any ambiguity or lack of clarity with regard to any clause or rules, the decision of the University shall be final.
- ❖ The service conditions of the appointee shall be governed in accordance with the SKUAST-Jammu Statutes and rules of the University as are in force with amendments or as may come into force from time to time, together read with the provisions of JKCSRs wherever applicable.



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- ❖ The applicants who have clear cut remaining period of active service of more than two (02) years on the date of issue of advertisement notice shall be preferred.
- ❖ Any other details, if required, can be had from the Office of Registrar, Sher-e-Kashmir University of Agricultural Sciences and Technology of Jammu, Chatha-180009 on any working day during office hours.

  
Registrar

No.: AUJ/Secy./24-25/F-144(P-IV)/3510-3609

Dt.: 11-03-2025

### Copy for information and necessary action to the:

- The Principal Secretary to Govt., Agriculture Production and Farmer's Welfare Department, UT of J&K, Civil Secretariat, Jammu/Srinagar.
- All Deputy/Assistant Director Generals of ICAR, New Delhi.
- All Officers of the University.
- Registrars of all Agricultural Universities and ICAR Institutes with the request to give wide publicity to the Notice.
- Principal Private Secretary to Hon'ble Lieutenant Governor, Lieutenant Governor's Secretariat, Raj Bhawan, Jammu/Srinagar.
- Director, Agriculture, Kashmir/Jammu
- Director Horticulture, Kashmir/Jammu.
- Director Animal Husbandry, Kashmir/Jammu
- Director Sheep Husbandry, Kashmir/Jammu.
- Director HP&M, J&K Srinagar/Director Sericulture, Kashmir/Jammu
- Director Command Area, Kashmir/Jammu
- Executive Secretary, IAUA, New Delhi.
- All HoDs/Stations/Faculties/Centers/Institutes/ KVKs.
- All Joint/Deputy/Assistant Registrars of SKUAST-J
- Secretary to Vice-Chancellor, SKUAST-J, for publication of above Advertisement Notice in indicative form in three leading local dailies and one national daily.
- Deputy Registrar (Est), SKUAST-J,
- Notice Board.



**Sher-e-Kashmir**  
**University of Agricultural Sciences & Technology of Jammu**  
 Chatha, Jammu -180009 (J&K)  
 Ph/Fax: 0191-2262012  
[www.skuast.org](http://www.skuast.org)

Space for  
 photograph  
 (self attested)

**Application Form for Direct Selection**  
**To be filled in by the candidate**

A requisite fee receipt of C2000 (Rupees two thousand only) paid by the candidate through electronic mode or in the shape of Bank Draft(in original) drawn in favour of Comptroller SKUAST-Jammu, payable at Jammu Sher-e-Kashmir University of Agricultural Sciences & Technology of Jammu, Chatha, Jammu -180009 (J&K) must be attached with this application form downloaded from SKUAST-J website. Details of the fee paid through electronic mode or bank draft should be given below:

1. Mode of payment made:
2. Transaction ID/ Bank Draft details
3. Name and address of the bank through which the requisite fee payment made

Post for which applying:

Advt. Notice No. \_\_\_\_\_

Dated:- \_\_\_\_\_

APPLICATION FORM FOR APPOINTMENT BY SELECTION AS \_\_\_\_\_

**1. Personal details:**

1. Name in full (in capital letters) First name-Middle name-Surname.						
2. Date of Birth (DD,MM,YY), Sex :	Year		Month		Day	Sex
3. Age as on date	Year		Month		Day	
4. Father's Name						
5. Full Postal Address for Correspondence with pin code						
6. Contact details: Telephone & Fax No. with area code, Mobile No., and e-mail ID	Mobile					
	Tel.					
	Fax					
	e-mail					
7. Permanent Address						
8. Are you a citizen of India by birth /domicile						
9. Community (SC/ST/OBC/General)						
10. Have you ever been convicted by a court of law for any offence?						
11. Whether any disciplinary case is pending against you? If any minor/major penalty has been imposed on you during the last ten years?						
12. Indicate, if you possess (a) essential and (b) desirable qualifications.						
13. Whether any relative employed by SKUAST-J. (Yes/NO) (If yes, please give details below)						

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**2. Educational Qualifications**

S. No.	Examination Passed	Year	Name of the Board/ University or other examining body	Division	Percentage of marks obtained/OGPA	Subject

**3. Work Experience(Give in reverse chronological order):**

S. No.	Name of the post held on regular basis and scale of pay	Name & Address of Employer	Period with last pay drawn			Reasons for leaving the post
			From	To	Percentage of marks obtained/OGPA	

**4. Publications (Attach List of Ten best publications with NAAS rating quoted)**

S. No.	Publication Title	Journal	NAAS rating
i.			
ii.			
iii.			
iv.			
v.			
vi.			
vii.			
viii.			
ix.			
x.			

**5. Awards and recognitions:**

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**6. General**

(In a 1-2 page note, the applicant may mention any other achievement/attribute not covered about. Applicant may also describe his/her understanding of issues concerning agricultural education, research and extension in J&K as well as SKUAST-Jammu and his/ her short term/long term goals:

**7. Name and address of not less than two persons not related to the candidate and to who, reference may be made:**

- i. \_\_\_\_\_
- ii. \_\_\_\_\_
- iii. \_\_\_\_\_

**DECLARATION**

I declare that the entries made in this form are true and correct to the best of my knowledge and behalf.

Signature of candidate \_\_\_\_\_

Place \_\_\_\_\_

Date \_\_\_\_\_

Note:

- 1. Self attested copies of the papers, documents and reprints submitted with the application will not be returned.
- 2. Candidates already in service should apply through their present employer.

**(Consolidated API Score requirement of 500 points)**

**Minimum Scores for APIs for direct recruitment in university for Dean/Director/Equivalent**

<b>I</b>	<b>Qualification and experience as stipulated by university</b>			
<b>II</b>	<b>Academic and Service Record</b>			<b>05 Marks</b>
	a.	Examination	Marks	Max. Score
		Graduation level	% x 0.01	1.00
		Masters level	% x 0.01	1.00
		Ph.D level	% x 0.01	1.00
		National Talent Search Scholarship /ASPIRE/or other such Scholarship	1 mark	} marks
		Merit Scholarship at the UG level	1 mark	
		JRF at the M.Sc. Level	1 mark	
		SRF of ICAR/CSIR or JRF of UGC at the Ph.D. level or other national level fellowships or GATE	1 mark	
		Gold Medal at the Graduate level	1 mark	
		Gold Medal at the Masters level	1 mark	
		Best Ph.D. thesis award at national level	1 mark	
	b.	Experience in relevant field		
		i) Each additional year of service over and above the prescribed qualifications	1 mark per year	5 marks
		ii) For possessing desirable qualifications	1 mark	
		iii) 5 most significant contributions that establish claim for the post being applied for (in 5 bullet points)as per specified requirements for the post applied)	1 mark for each contribution	5 marks
		iv) Major R&D initiatives launched including those relating to IPR/Patent /WTO etc./ Inter institutional collaboration(National & International) / New programs started	1 mark for each	5 marks
<b>III</b>		Research performance based on API score and quality of publications	Assessment under this category	60 Marks
		Assessment of Domain Knowledge and Teaching Skills	shall be based on same API score card as approved by university <b>(Annexure-III)</b>	
		API score as approved by University		
		<b>Normalization of points &amp; calculation of marks</b>		
		a. Candidates securing more than 500 points in minimum eligible service will be included in the selection process.		
		b. Points secured will be divided by the total service (in months). Thus the points obtained will be per month, which will be multiplied by 180 (15 years is the minimum		

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		eligible service required) c. Two times better performance than the ordinary performer is set as standard. d. To convert points in to the marks, the points obtained by the candidate shall be multiplied by a factor 0.06. e. Maximum points is set at 1000 to be eligible for 60 marks			
<b>IV</b>	<b>IV</b>	<b>Interview</b>			<b>20 Marks</b>

✓

**Proforma for Evaluation of 60 marks for Direct Recruitment of Deans and Directors****I. Research performance based of API score and quality of publications**

<b>Research Performance &amp; Quality Publications</b>	<b>Max Points</b>	<b>Points Obtained</b>	<b>Verification by the Screening Committee</b>
<b>a) Research Performance</b>			
1. External projects handled/being handled <ul style="list-style-type: none"> <li>• Up to Rs 5.00 lakhs</li> <li>• Rs 5.0-30.00 lakhs</li> <li>• &gt;Rs.30.00 lakhs</li> </ul> <i>Full points for PI and 50% points for Co-PI/co-PIs/ collaborator for each project</i>	05.00 points / project 10.0 points /project 15.0 points/ project		
2. AICRPs/Network projects <i>Full points for PI and 50% points for Co-PI/ collaborator for each project</i>	3.00 points/ year to each scientist		
3. Divisional/Departmental projects. 4. Evaluation of pesticides, pharmaceuticals, bio-pointers, varieties, implements, diagnostic kits, fertilizer, organic manure, vaccines etc. <i>Full points for PI and 50% points for Co-PI/ collaborator for each project</i>	2.00 points / project /product/activity		
5. Service providing projects Production of quality seed/planting material, variety/ production of animal/ poultry/ fish/ goat/ sheep stock etc. Spawn, beekeeping etc, or any other product/ item useful for the farming community.	2.50 points per product/item/scientist		
6. Development of process, concept, methodology, & any other relevant output, Development of Innovative technologies, unique microbes, product, vaccine, diagnostic kit 7. Software development/Data base management/Ex/t system /Decision support system /models /standards developed 8. Development of variety/vaccine <ul style="list-style-type: none"> <li>o Principal scientist</li> <li>o other associated scientists</li> </ul>	4.00 points/ contributor /item for PI  3.00 points/ contributor item for PI  10.00 points 07.50 points		
<b>Other Research Activities</b>			
9. Members of monitoring team/ Referee/Paper Reviewers	1.0 point/ activity		
10. Developing SOPs for national facility/consultancy	2.00 points/ activity		
11. <b>Intellectual Property Rights (IPRs) granted:</b> Patents, Copyrights, Geographical indications, Registered/ Protected varieties, /breeds, Designs, etc. <i>100% for PI and 50% for Co-PI</i>	6.00 points/ activity		
12. Any other research activity not coursed as	1.0 point/activity		

above			
<b>b) Quality Publications</b>			
<p>1. Research papers in refereed journals: Rating shall be of year of publication</p> <ul style="list-style-type: none"> <li>• Journals with NAAS rating &gt;6.0</li> <li>• Journals with NAAS rating 4.0--6.0</li> <li>• Journals with NAAS rating 2.1 -3.9</li> <li>• Journals with NAAS rating &lt; 2</li> </ul> <p>Full points for first author and 60% points for other authors. <i>If a given journal is not listed under NAAS rating. Its NAAS weigh-age shall be determined by comparing it with any of the NAAS listed journal having same impact factor as this journal.</i></p>	<p>3.00 points/ paper 2.00 points /paper 1.00point/paper 0.50 point/paper</p>		
<p>2. Review article in refereed journals: Rating shall be of year of publication</p> <ul style="list-style-type: none"> <li>• Journals with NAAS rating &gt;6.0</li> <li>• Journals with NAAS rating 4.0--5.9</li> <li>• Journals with NAAS rating 2.1 --3.9</li> <li>• Journals with NAAS rating &lt; 2.00</li> <li>• Journals (other than NAAS list) of repute</li> </ul> <p>Full points for first author and 60% points for other authors <i>If a given journal is not listed under NAAS rating. Its NAAS weight-age shall be determined by comparing it with any of the NAAS listed journal having same impact factor as this journal</i></p>	<p>2.00 points/ paper 1.00 points /paper 0.50 point/paper 0.25 point/paper</p>		
<p>3. Conference proceedings Full Research paper Abstract or Poster presentation Equal weight-age for all authors</p>	<p>1.00 point/paper 0.25 point</p>		
<p>4. Extension publications</p> <ul style="list-style-type: none"> <li>• Popular articles in journals/magazines with ISSN/ISBN number</li> <li>• Popular articles in newspapers/others</li> </ul>	<p>1.00 point/paper 0.25 point/ article</p>		
<b>5. Other publications</b>			
• Books authored	3.00 points for each		
• Books edited	2.00 points for each		
• Research technology/monograph	2.00 points for each		
• Conference proceedings edited	1.00 point for each		
• Book chapters	1.00 point/ chapter		
• Technical Bulletins	1.00 point each		
• Newsletters edited	0.50 point		
• Souvenir edited	1.00 point/ souvenir		
• Extension bulletin, training manual, etc.	0.50 point/ publication		
• Compendium/Souvenir chapters	0.50 point/chapter		
<b>c) Peer Recognition</b>			
1. International and National awards / visiting fellowships /scholarship/bursaries/National Academy Fellow	2.0 points for each		

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2. Post-Doctoral Fellowships/additional qualification/teaching assignment abroad	3.00 points each		
3. Editor/ member of editorial board of journal - Chief Editor and - Editorial Committee Member	1.50 points / year 1.00 point / year		
4. Attending of Professional Societies as member	0.50 point/ society / year		
5. Institutional or recognized professional societies award / fellowship	1.00 point each		
6. Best Paper/Posters in international conference (all contributors) - 1 <sup>st</sup> prize - 2 <sup>nd</sup> and - 3 <sup>rd</sup> prize	1.00 point 0.50 point 0.25 point 0.50 point		
7. Best Paper/Posters in national conference (all contributors) - 1 <sup>st</sup> prize - 2 <sup>nd</sup>	0.25 point		
8. Oral / poster presentation in national seminars / symposia / conference/ workshops	0.25 point for each		
9. International and special national assignments/ consultancies not covered anywhere else in the application	2.00 points for each assignment		
10. Member of executive bodies/ committee of educational institutes/ Govt. bodies at university/college/state/national level	0.50 point for each		
11. Receiving of appreciation letter from University/ICAR/other funding agency/scientific professional societies	1.0 point for each (if not claimed otherwise)		

## II. Assessment of Domain Knowledge and Teaching Skills

TEACHING SKILLS /DOMAIN KNOWLEDGE	Max Points	Points Obtained	Verification by the Screening Committee
<b>1. Teaching</b> o Undergraduate Courses taught, tracking programmes and Study Circle in a semester o Postgraduate Courses taught <i>Equal weight-age for all instructors</i>	2.00 points/credit hour 1.50 point/credit hour		
<b>2. Student guidance</b> • Ph.D. • As guide for each student • As member of advisory committee for each student • Masters • As guide for each student • As member of advisory committee for each student • UG for each student	5.00 points 1.50 points 3.00 points 1.00 points 0.25 points		

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<b>3. External institution students</b> (Ph.D./ Masters) guidance (For Project formulation , execution, and report writing) <ul style="list-style-type: none"> <li>• As Guide/student</li> <li>• As Co-guide/student</li> </ul>	1.00 points 0.50 points		
<b>4. Other Teaching Activities</b> <ul style="list-style-type: none"> <li>o RAWE/RHWE/RFWE/FWE/RSWE and Internship organized: <ul style="list-style-type: none"> <li>• Coordinator</li> <li>• Associated faculty</li> </ul> </li> </ul>	3.00 points/batch 1.50 points/batch		
<ul style="list-style-type: none"> <li>o Experiential learning <ul style="list-style-type: none"> <li>• Chief Executive Officer (dean of faculty)</li> <li>• Managing Director (HoD) Manager (Faculty Member)</li> </ul> </li> </ul>	0.10 point /credit/ semester 0.20 point /credit/ semester 0.50 point /credit/ semester		
5. Teaching aids developed (Teaching manuals, instructional materials, web lectures etc)	3.00 points/ author		
6. Study tour other than Course/ NCC/NSS camps arranged	2.00 points/ activity		
7. Specialized referral diagnostic services in multidisciplinary mode	2.00 points/ scientist/ semester		
8. Special course/ course curriculum developed	1.00 point/ activity		
<b>9. Conduct of examinations:</b> External examiner/ paper setting/ thesis evaluation and viva voce/ entrance examination/ counselling for admissions etc.	1.00 points/ activity		
<b>10. Co-ordination of UG/ PG examination</b> <ul style="list-style-type: none"> <li>• Superintendent and member of examination co-ordination committee</li> <li>• for invigilator and</li> </ul>	1.00 point/semester 0.50 point/semester		
<b>11. Clinical/Livestock farm duties</b> <ul style="list-style-type: none"> <li>• Clinical ambulatory</li> <li>• Clinical samples collected and analyzed</li> <li>• Dung samples</li> <li>• Histo-pathological slides prepared and analyzed</li> <li>• Postmortems</li> </ul>	1.00 point/ ambulatory 1.00 point/ 50 samples 1.00 point/ 100 samples 1.00 point/ 10 slides 1.00/ 5 cases of large animals and 20 cases of poultry.		
<b>12. Any other academic activity not covered as above</b>	1.0 point/ activity		
<b>b) Extension Education</b>			
<b>FLDs / Adaptive Trials, etc. *</b>			
1. Front Line Demonstrations, Adaptive Research Trials/OFT/other trials conducted -	2.00 points/ trial/ demonstration		

Semester wise clinical rotations, disease diagnosis, Ambulatory clinics, time bound commercial production services and Livestock farm duty.	1 points / semester		
<b>2. Trainings / camps organized / coordinated / assisted (as / Institute mandate) **</b> <ul style="list-style-type: none"> <li>○ <b>1-7 days training/camp</b> <ul style="list-style-type: none"> <li>• Coordinator and</li> <li>• Co-Coordinator</li> </ul> </li> <li>• <b>&gt; 7 days to 1 month training/camp</b> <ul style="list-style-type: none"> <li>• Coordinator and</li> <li>• Co-Coordinator</li> </ul> </li> <li>• <b>&gt; 1 month to 6 month training course</b> <ul style="list-style-type: none"> <li>• Organized /Co-organized</li> <li>• Coordinator /Co-Coordinator</li> </ul> </li> <li>• <b>Six months to one year vocational training course</b> <ul style="list-style-type: none"> <li>• Organized /Co-organized</li> <li>• Coordinator and Co-Coordinator</li> <li>• Clinical/animal welfare/infertility/animal birth control camps: to each specialist.</li> <li>• Emergency hospital duty on holidays: as / Roaster day</li> </ul> </li> </ul>	1.00 points 0.50 point 2.00 points 1.00 point 3.00 points 1.50 points 4.0 points 2.00 points 1.00 point / camp 0.25 point/ duty		
<b>3. Organization of Kissan Mela (University/ distt or Research station level)</b> <ul style="list-style-type: none"> <li>• Coordinator/ In charge of the committee</li> <li>• Committee member</li> </ul>	1.50 points/mela 0.50 point/mela		
<b>4. Organization of crop seminar/ field day/farmer scientist interaction</b> <ul style="list-style-type: none"> <li>• Coordinator/In-charge of the committee</li> <li>• Committee member</li> </ul>	1.00 points / activity 0.50 point/ activity		
<b>5. TV / Radio talks / Lectures delivered, other advisory services, etc.</b> <ul style="list-style-type: none"> <li>○ Radio talks, TV talks/presentations etc.</li> <li>○ Organization of radio school for the farmers <ul style="list-style-type: none"> <li>• coordinator and</li> <li>• associated scientist</li> </ul> </li> <li>○ Lectures delivered in trainings/workshops/ camps, etc.</li> </ul>	0.50points / activity 3.00 points/activity/ year 1.50 points/activity/ year 0.25 point/ lecture		
6. Farmers consultancy / advisory services through personal interaction, replies to AIR queries etc.	0.25 point/ activity		
7. Conducting of diagnostic field visits	1.00 point/ visit		

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<b>8. Other Extension Related Activities</b> <ul style="list-style-type: none"> <li>○ Farmers interest groups organized/ Commodity interest groups organized/ Model village adopted (all team members)</li> <li>○ Preparation of case studies/success stories , each activity / year / team member</li> <li>○ Farmers helpline services through print media:</li> </ul>	1.00 point/ activity		
	1.00 point/ activity		
<b>9. Any other extension activity not covered as above</b>	1.00 point/ activity		

**c) Scientific /Administrative/ Educational Management**

<b>1. Assistance in coordination</b> <ul style="list-style-type: none"> <li>• Facilitation of work of faculties in directorate/ concerned office</li> <li>• AICRPs / DBT/ S &amp;T /UGC and other projects handled ( processing of release of funds)</li> </ul>	2.0points/faculty/year		
	1.00 point/project /year		
2. Assistance in monitoring physical, financial and scientific targets) for institutional as well as externally funded project	1.0 point / project / year		
3. Scientific assistant to senior officers, meeting organization lecture and draft prepared	0.50 point/ activity		
<b>4. Innovative/theme based trainings/ workshop conceptualized / organized</b> <ul style="list-style-type: none"> <li>➤ for coordinator</li> <li>➤ for Associate</li> </ul>	2.00 points 1.50 points		
5. Reporting of each statutory body	1.00 point/ activity		
6. University level events conducted as organizer/ in-charge/co-organizer <ul style="list-style-type: none"> <li>• Convocation</li> <li>• Conduct of UET-UG/ UET -PG/ UET-Ph D.</li> </ul>	5.00 points/ event 2.00 point for each/ exam		
7. Misc. activities not covered anywhere	1.00 point / activity/year		

Under A above a teacher/ scientist can opt for assessment either for one activity exclusively or combination of the activities, however in any case the score should be as prescribed in the point table of the scheme.

**d) Capacity Building**

1. Head of KVK/Research Station/Division/department/ Unit	1.0 point/ year		
2. Convener / co-convener / organizing/ co-organizing secretary /coordinator/co-coordinator/course director / co-course director / in-charge of seminar / symposia / workshop / discussion /conference / summer or winter school /training programme / refresher course/entrance examinations	1.00 point /programme /event		
3.In-charge/ Co-In-charge /committee member of university functions (VIP visits, annual day function, convocation, workshops/Seminars,	1.0 point/ activity		

etc.)			
4. Divisional/ station / AICRP/ KVK/Network/experiential/other projects annual reports, DAP, DPR, SREP and other Departmental/College /University level reports	1.0 point/ report / year		
5. In-charge of seed/ research farm , nursery, livestock/poultry/fish units, cattle yard , processing unit/ mushroom production unit, teaching / research & diagnostic laboratory, In-charge academics, sports/literary/cultural, library section, departmental library, store, website maintenance (department, university, college, unit, hostels etc.	1.00 point/ year / assignment 1.00 point/ year / assignment		
6. Participatory research/extension activities organized/ coordinated/ assisted as / Institutional mandate o Project leader o Collaborator	1.00 point/ assignment 0.50 point/ assignment		
7. Nominated member/ Member of University/ college/ departmental committees/ Selection/Interview Committee.	0.25 point/ assignment		
8. Office bearers of Departmental/professional clubs/ faculty club/societies/associations.	0.50 point/ year		
9. Warden of Hostel	2.0 points / year		
10. In-charge of guest house/ farmers' hostel	1.00 point/year/ assignment		
<b>11. Service rendered in Tribal/ backward areas</b> o Service rendered in tribal areas of the state o Other backward areas of state.	2.0 points / year 1.50 points/ year 1.0 point/year		
12. In-charge of revolving fund scheme in the Division 13. Staff Editor college Magazines	1.0 point/ year 1.00 point/ assignment		
14. Nodal officers (e.g. NISAGNET, NATP/NAIP, IAUA, Youth Info. & Dev. Centre, etc.)	1.00 point/year/ assignment		
15. In-charge of works related to germplasm collection, conservation and documentation of plant & animal genetic and other natural resources, documentation of animal diseases, documentation of preclinical & para-clinical related parameters of animals/birds • Principal investigator • Co-PI/collaborator for each project	2.00 points/activity/ year 0.50 point/activity/ year		
16. Attending summer /winter schools ➤ < 10 days duration ➤ 10-20 days duration- ➤ >20 days duration-	1.00 point for each 1.50 points for each 2.00 points for each		
17. Arrangement of Veterinary clinical, para-	1.00 point/ activity		

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clinical, preclinical /Plant clinic services/ Plant and soil samples analysis related to farmers problems			
18. Students' activities like Agri- fest/Cultural/literary activities/Vet-fair/In- charges-Sports/clubs etc	0.50 point/ activity		
19. Other international, national/ state/Univ./College/Dept. level duties /formed	1.00 point/ assignment		
20. Misc. activities of significance not covered anywhere	0.50 point / activity / year		
<b>21. Coordination/ assisting of summer /winter school</b> Coordination/ assisting of summer or training/teaching of students of external institutions <ul style="list-style-type: none"> <li>• <b>Duration of training &lt;21 days</b> <ul style="list-style-type: none"> <li>- Coordinator and</li> <li>- Co-Coordinator</li> </ul> </li> <li>• <b>Duration of training ≥21 days</b> <ul style="list-style-type: none"> <li>- Coordinator and</li> <li>- Co-Coordinator</li> </ul> </li> </ul>	1.00 point 0.50 point  2.00 points 1.00 point		

