

SKUAST-JAMMU BEST EXTENSION SCIENTIST AWARD

Guidelines for SKUAST-Jammu Best Extension Scientist Award

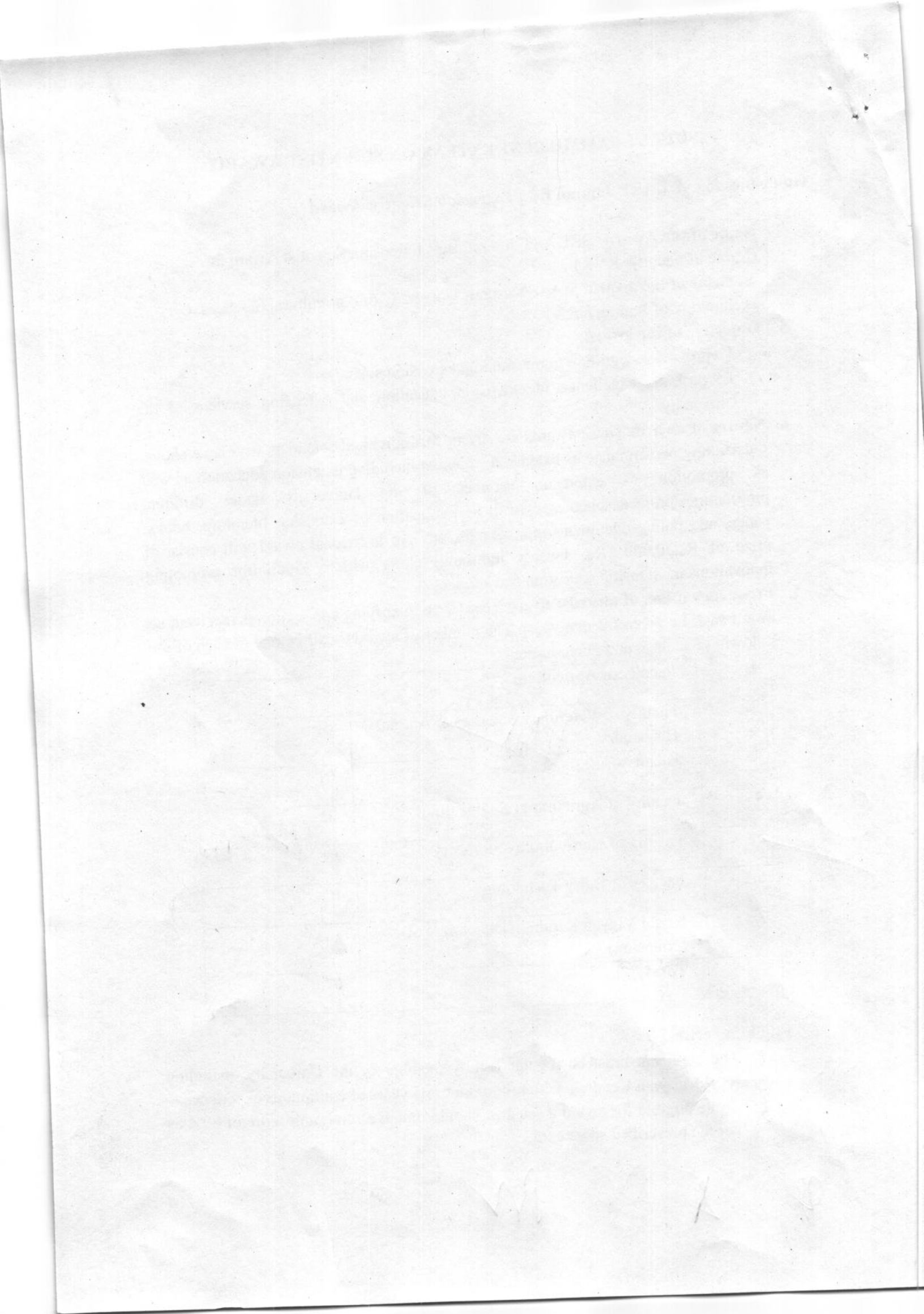
1. **Name of the Award:** SKUAST-Jammu Best Extension Scientist Award in
(Name of Faculty/ KVK)
2. **Sponsor of the award:** Sher-e-Kashmir University of Agricultural Sciences & Technology of Jammu (J&K)
3. **Objective of the award:**
 - i. To provide recognition to outstanding extension scientists
 - ii. To promote excellence in extension education and extension services of the University
4. **Nature of award:** These awards are meant for individual scientists who have shown outstanding performance as extension scientist including extension education as well as promotion of extension services of the University under different programmes/projects/schemes as well as publication of extension literature, books, papers and policy documents/monographs, etc. An individual award will consist of prize of Rs.20,000 (Rs. Twenty thousand) along with a citation for promoting innovations in extension education and services.
5. **Frequency & no. of awards:** Every Year (If no qualifying application is received, no award shall be given for that year). The number of awards shall be one in each of the following Faculties and Directorate:

1.	Faculty of Agriculture	01
2.	Faculty of Veterinary Sciences & Animal Husbandry	01
3.	Faculty of Basic Sciences	01
4.	Faculty of Agricultural Engineering	01
5.	Faculty of Horticulture & Forestry	01
6.	Faculty of Dairy Technology	01
7.	Krishi Vigyan Kendras (Directorate of Extension)	01
	Total	07

6. Eligibility criteria:

- a. The applicant must be regular faculty member of the University, including Krishi Vigyan Kendras, with minimum of 05 years of continuous experience.
- b. To be eligible for award a scientist should obtain a minimum score of 60% as per the prescribed score card.

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Other criteria:

- a. Only faculty members (Professor/ Associate Professor/Assistant Professor/equivalents) are eligible. Deans/ Directors are not eligible for the award.
- b. Scientists who have once received SKUAST-Jammu Best Extension Scientist Award shall not be eligible for the award subsequently.
- c. The extension work undertaken during the five years, preceding the year of the award, shall be considered for award.
- d. The applicant must have at least satisfactory annual performance report.
- e. The applicant is expected to be a role model extension worker and must not have been penalized or there should not be any enquiry pending against him/her.

7. **Administration of the award:** The award will be administered by the SKUAST-Jammu through Directorate of Extension.

8. **Procedure:** Director Extension and Deans of the faculties shall call for applications for the award on the prescribed application form (Annexure-I) at the end of each academic session. Application must be routed through proper channel. The applications received by the Dean of respective faculty shall be scrutinized by the Faculty Level Evaluation & Judging Committee.

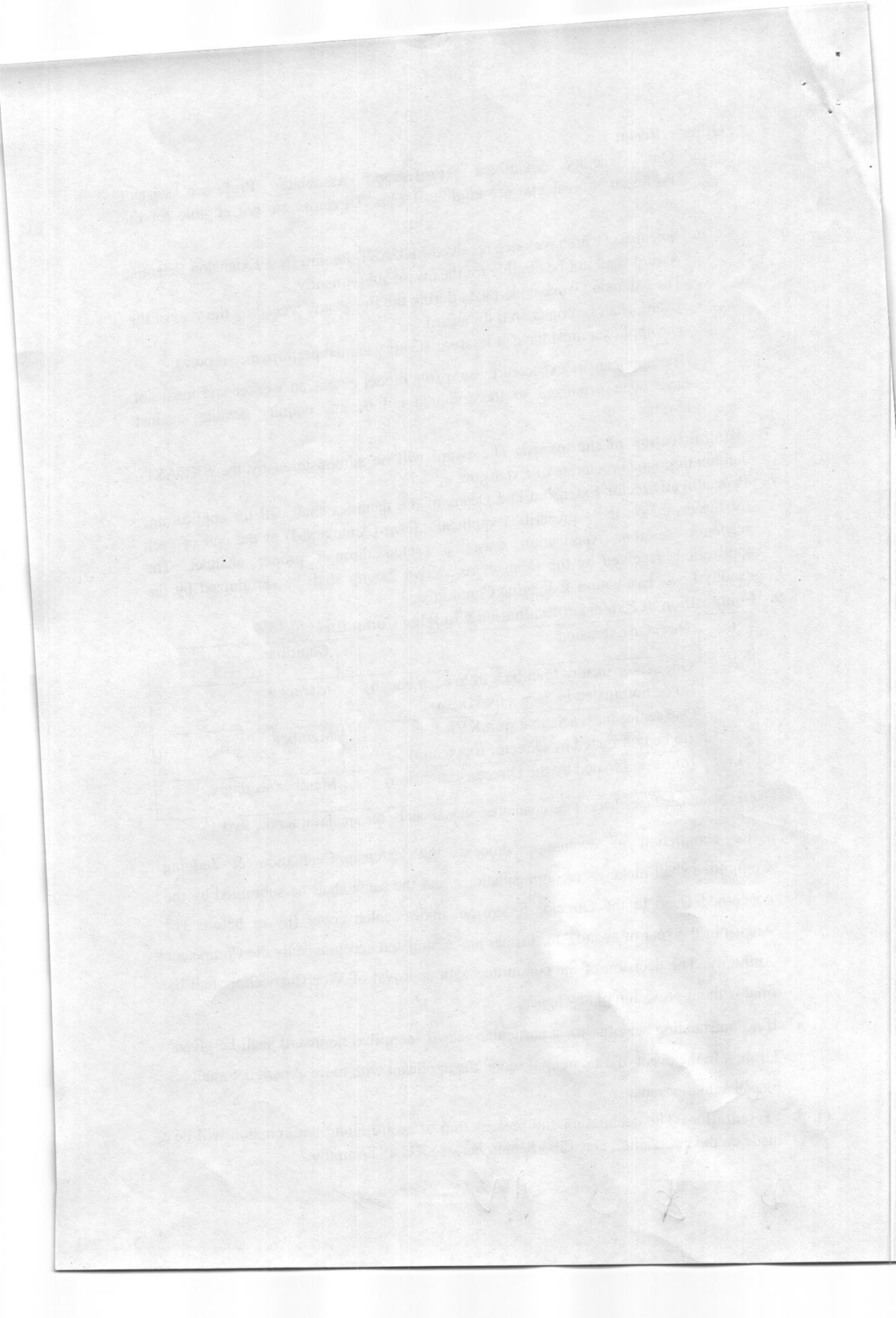
9. **Composition of Extension Evaluation & Judging Committee:**

1.	Director Extension	Chairman
2.	One senior faculty Members from each Faculty (to be nominated by respective Dean)	Members
3.	One senior most scientist from KVKs (to be nominated by Director Extension)	Member
4.	(to be nominated by the Director Extension)	Member secretary

Note: Nominated members of the committee should not be the applicant for the award.

- After completion of evaluation process, the Extension Evaluation & Judging Committee shall make its recommendations, and the same shall be submitted by the concerned Dean to the Director Extension, under sealed cover (by or before 31st August of the year of award), for further processing and acceptance by the Competent Authority. The decision of the committee with approval of Vice Chancellor shall be final without provision of any appeal.
 - If no outstanding scientist for a particular year is identified no award shall be given. Further, in the event of a tie in total score, the applicant with more experience shall be placed at higher rank.
11. **Presentation:** The declaration and presentation of award along with citation will be made on the Foundation Day (20th September) of SKUAST-Jammu.

[Handwritten signatures and initials]



Application Form
SKUAST-Jammu Best Extension Scientist Award

(To be filled by the applicant with supporting documents)

Part - I

1. Name of the Faculty/ Directorate :
2. Name of the Division/KVK :
3. Academic Year :
4. Name of the scientist :
5. Designation of the scientist :
6. Academic Qualification: (starting with Graduate level)

Degree	Subject	University	Year	Division/Grade

7. Experience (for the last five years):

Position	University	Period	Years/months

Mobile No. : E-mail:

8. Total length of extension experience (years & months): (Applicant with at least 5 years of extension experience shall be eligible for the award)
9. When the last Best Extension Scientist Award received (if any):

PART-I

ACHIEVEMENTS

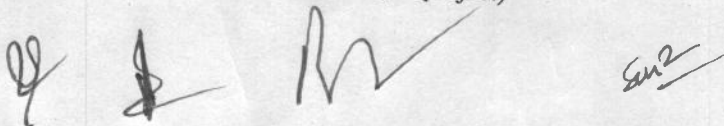
(Marks shall be always allotted by the Faculty Level Evaluation & Judging Committee)

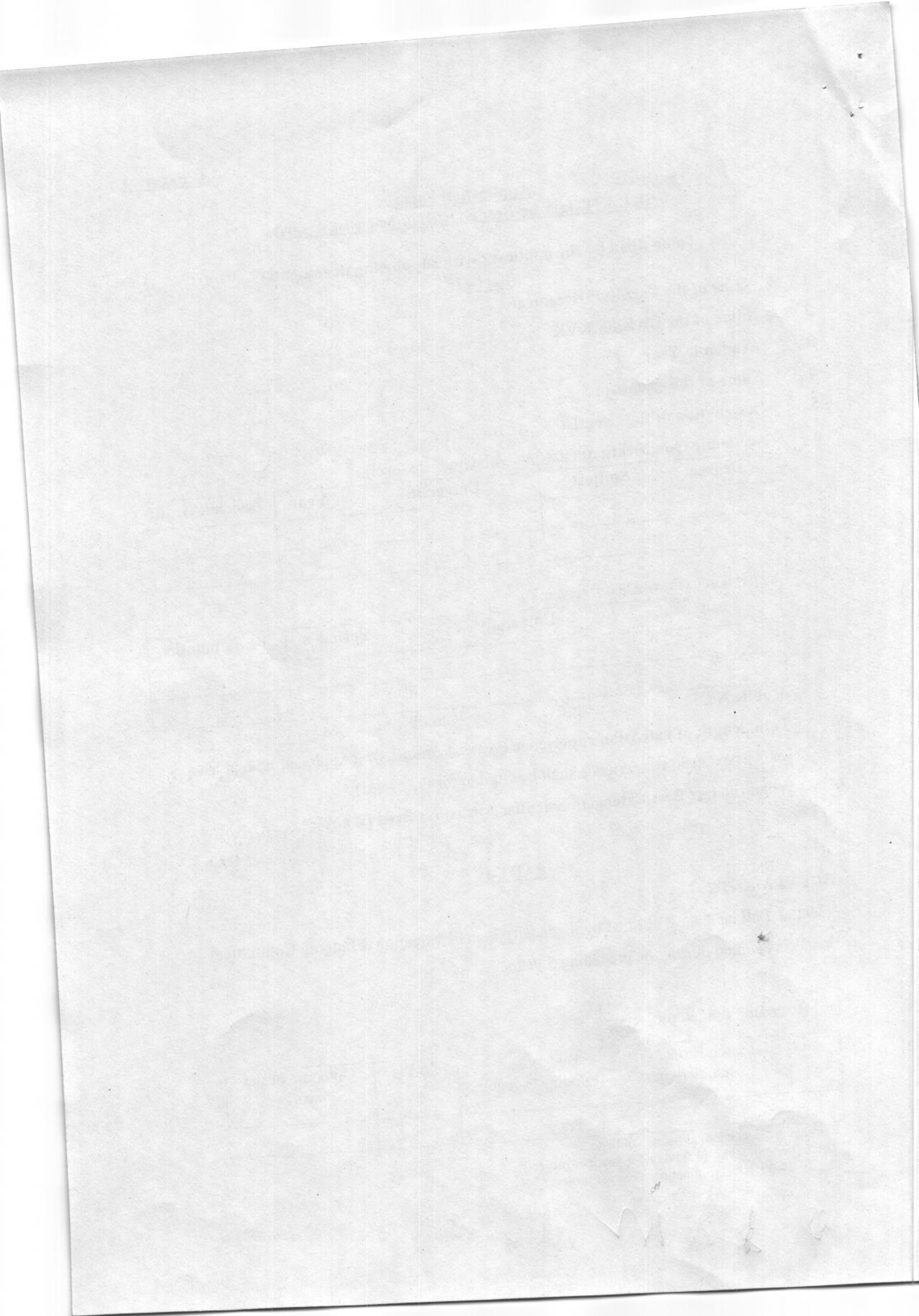
1. Projects handled during the preceding 5 years:

a. Externally funded projects:

Year	Research Project(s) handled	Budget and Funding Agency	Co-PIs	Outcome of the work

External projects handled/being handled
Up to Rs 5.00 lakhs (1.0 point per year per project)
Rs 5.0- 30.00 lakhs (3 point per year per project)





>Rs.30.00 lakhs (5.0 point per year per project)
 Full points for PI and 50% points for Co-PI/co-PIs/ collaborator for each project

b. Divisional/Departmental/RCM projects (1 points per year per project)
 Full points for PI and 50% points for Co-PI/ collaborator for each project (max. 25 marks)

2. New extension models/approaches developed: (2.00 points / project/product/activity)
 Full points for PI and 50% points for Co-PI/ collaborator for each project (max. 10 marks)

3. Service providing projects
 Technologies refined/package of practices developed and transferred to farmers with the extent of coverage (2.50 points per product/item/scientist) (max. 10 marks)

4. New concepts/methodologies/tools and techniques developed (4.00 points /item for PI)
 (max. 10 marks)

5. Development of Value Chain/Model Village/Seed Village/Custom Hiring Centre/Climate Smart Village/Nutrismart Village/Contract Farming Arrangement etc. (3.00 points/ contributor item for PI)

6. Softwares/Apps/Web resources/Educational Videos developed(1.00 points per item)
 (max. 5 marks)

7. Mobilized farmers for group action (Formation of FIG/SHG/FPO/Growers' Association Community Seed Bank) (2.0 point per activity)
 (max. 5.0 marks)

8. Popularization of technologies and success stories (2.00 points/ activity)
 (max. 10 marks)

9. Students guided as Major Advisor (PG Level) / Member Advisory Committee of UG/PG students(last five years)
 (10 marks)

a. Master's Level:

S. No.	Acad. year	Name of the student (Regd. No.)	Thesis title	Date of thesis viva-voce held
Total				

(2 marks per passed out student and one mark for student(s) under guidance)

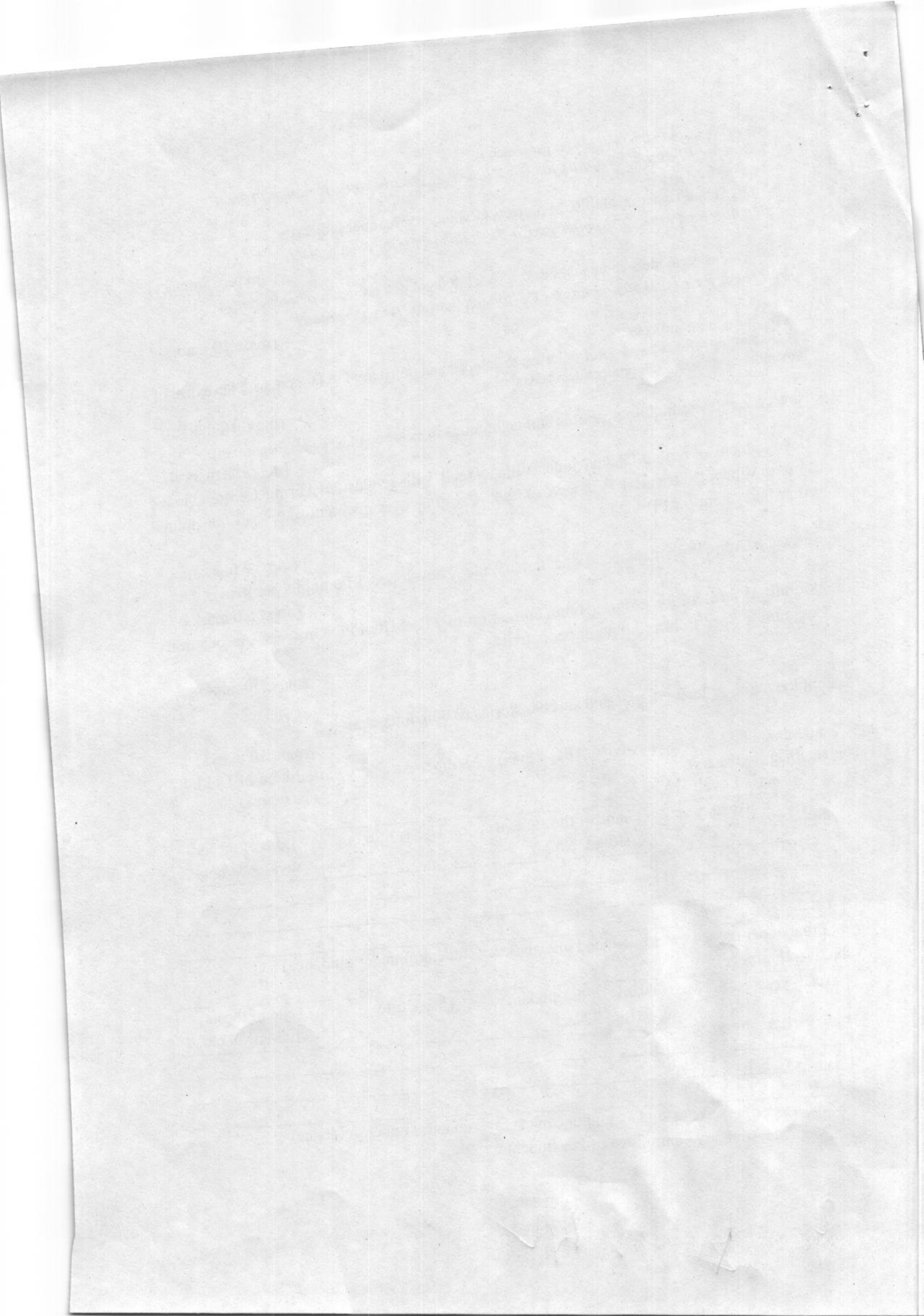
b. Doctoral level:

Acad. year	S. No.	Name of the student (Regd. No.)	Thesis title	Date of thesis viva-voce held
Total				

(2 marks per passed out student and one mark for student(s) under guidance)

c. Member Advisory Committee of PG students:

[Handwritten signatures and marks]



Acad. year	S. No.	Name of the student (Regd. No.)	UG/PG	Discipline/Subject
Total				

(0.5 mark per student)

10. National level award won by Post graduate students guided by the applicant in last five years
(2 marks per award):
(05 marks)

S. No.	Name of Student (Regd. No.)	M.Sc./MV.Sc/ Ph.D.	Name of the Award	Year of Award	Awarding agency

11. Publications (only 5 best papers) in last five years out of the extension work conducted (10 marks)*

S. No.	Authors	Title of Research paper	Journal / vol/pages	Year of Publication	NAAS rating (current Year)

- * NAAS rating below 4.0 (1mark)
NAAS rating between 4.0 to less than 6.0 (2 marks)
NAAS rating 6.0 and above (4 marks)

12. Advanced trainings attended during the period under evaluation: (max 05 marks)
13. Trainings organized during the period under evaluation: (max 05 marks)
14. Any other extension activity not coursed as above (1.00 points/ activity)
15. Write-up by the scientist to his /her claim for award (max. 250 words): (05 Marks)
(on separate sheet duly signed with date by the applicant)

Note: The application form may include only the essentially required facts and should not contain unnecessary details about the individual achievements etc. All details be given along with authentic proof.

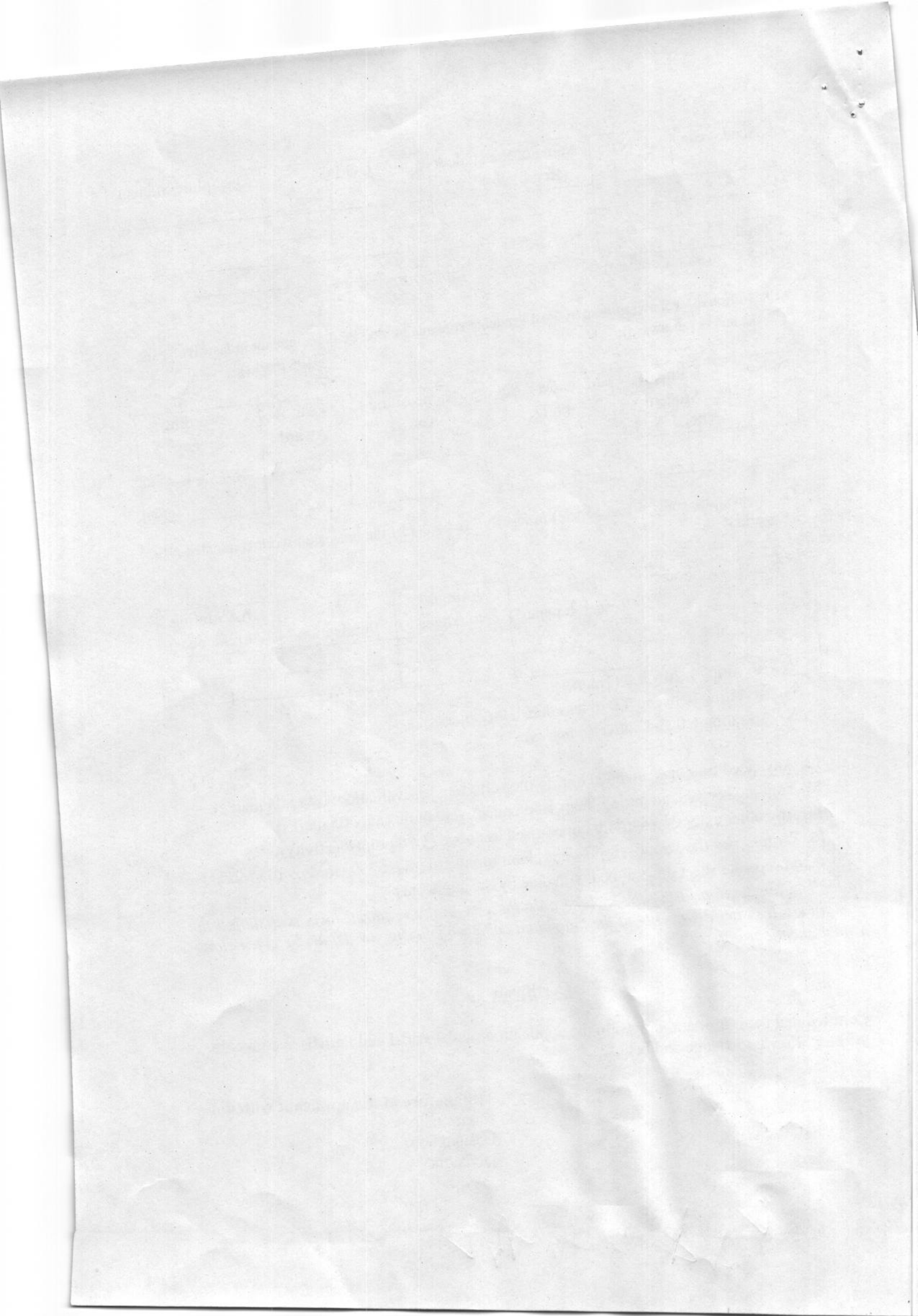
Certificate

Certified that the information given in the application (under Part-I and Part-II) is correct to the best of my knowledge and belief

(Signature of the applicant with date)

Name:
Designation:
Division:





Verified, recommended and forwarded to the Dean, Faculty of

(Head of the Division/KVK)
Signature with date and seal

16. Evaluation of Annual Performance Reports

(Max. Marks 05)*

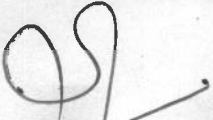
S.No.	APR awarded	marks/year
1.	Satisfactory	1
2	Good	2
3	Very good	3
4	Excellent	4

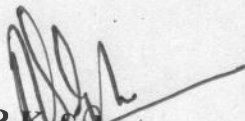
* Marks = (total marks obtained for 5 preceding years /20) x 5

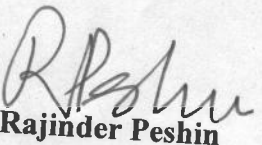
Score obtained (out of total 100) as per the evaluation of Judging Committee (To be prepared on separate sheet duly signed by the ExtensionEvaluation & Judging Committee): _____

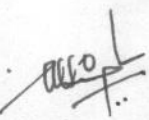
Signature (with date) of all the members of ExtensionEvaluation & Judging Committee


Revised draft prepared by the committee constituted by the Competent Authority vide University Memorandum No. AUJ/Acad/20-21/F-34/2616-30, dated 15-10-2020

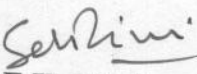

Dr. Manmohan Sharma
Professor
School of Biotechnology
(Member Secretary)


Dr. R.K. Sargotra
Professor & Coordinator
School of Biotechnology
(Member)


Dr. Rajinder Peshin
Professor
Division of Agril. Extension
Education, FoA
(Member)


Dr. M.S. Bhadwal
Dean
Faculty of Veterinary
Sciences & A.H.
(Member)


Dr. A.K. Mondal
Dean
Faculty of Agriculture
(Member)


Dr. S.E.H. Rizvi
Dean
Faculty of Basic Sciences
(Chairman)

