



# Sher-e-Kashmir University of Agricultural Sciences and Technology of Jammu

## Memorandum

**Sub: Constitution of Central Purchase Committee for the year 2022-23**

As approved by the Hon'ble Vice-Chancellor, Central Purchase Committee for the financial year 2022-23 is constituted as under:

Sr. No.	Designation	
01.	Dr. S.E.H.Rizvi, Dean, Faculty Basic Science	Chairman
02.	Director (P&M)	Member
03.	Comptroller	Member
04.	Estates Officer	Member
05.	Deans of all Faculties of SKUAST-Jammu	Member
06	Dr. Sanjeev Kumar, Asso.Prof/Sr.Scientist, PRSS Samba	Member
07	Dr. Vikas Abrol, Assoc. Professor, Division of Soil Science, FoA	Member
08	<b>Name with Designation</b>	<b>Name of broad category of item</b>
A)	Dr. Dharendra Kumar, Asstt. Professor, Div.of AGB, F.V.Sc & A.H.	Chemical & Glassware
B)	Dr. Sushil Kumar Sharma, Asstt. Professor, School of Biotechnology	Equipment
C)	S. Manmohan Singh, Asstt. Comptroller (HQ)	Miscellaneous

### **Quorum:**

- Minimum of five members to be nominated by the Committee for opening the Quotation/documents and five of the total members for rest of business, Chairman, Member Secretary and Comptroller essential (in absence of Comptroller, Dy. Comptroller shall act as members of the Committee.
- Tender shall be floated by the respective Member Secretary.

### **The Terms of Reference of the committee are as under:**

- The concerned Member Secretary of the CPC will invite indents from the End Users of SKUAST-J in respect of approved items before floating Expression of Interest/NIT well in time. Such consolidated requirements of the indents should form part of EoI/NIT enabling the tenderers to offer rates accordingly.
- The Committee shall strictly observe the financial powers delegated in the SKUAST Statutes to the purchaser and in case the purchase is more than his or her financial powers, the Committee shall ensure that the purchaser has obtained the proper sanction from the authority which is Competent as per financial powers of SKUAST Statutes.
- To ensure that the purchaser has not incurred the expenditure over and above the provisions made in the budget

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**SKUAST**  
Jammu

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"An institution for sustainable agriculture for food and nutritional security"

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